



Ji.atha Education Society(RES.)  
**VIVEKANANDA INSTITUTE OF TECHNOLOGY**

(Approved by AICTE, New Delhi and Affiliated to V.T.U., Belgaum)  
Gudimavu, Kumbalagodu Post, Kengeri Hobli, Bangalore - 560 074



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### CONSTITUTION OF VARIOUS COMMITTEES – 2023-24

Sl.No	Name of the Committees			
	Head	Members	Depts. allocated	Activities
1	<b>ACADEMIC COMMITTEE</b>			
	Dr. K.M.Ravikumar Principal	Dr. D.V Chandrashekar Vice-Principal Dr. Bhagyalakshmi N Dr. Vidya A Dr. P Vanajakshi Dr. Manjunatha R Prof. Harish T.S. Prof. Jamuna	BSH ECE CSE ISE ME CE AI & ML	Smooth conduction of classes, result review, Academic Activity review, Maintenance of Attendance, Syllabus coverage, Student progress communication to parents etc.
2	<b>STUDENT WELFARE &amp; DISCIPLINARY COMMITTEE</b>			
	Dr. K.M.Ravikumar Principal	Dr. D.V Chandrashekar, Vice-Principal Dr. Bhagyalakshmi N Dr. Vidya A Dr. P Vanajakshi Dr. Manjunatha R Prof. Harish T.S Prof. Jamuna Dr. H G Bhemmanna Dr. Narayana R.E. Mr. Lokesh K T Mr. Rajendra Smt.Chaitra	BSH ECE CSE ISE ME CE AI & ML BSH Library PED Warden (Boys) Warden (Girls)	Respond to allegations of misbehaviours or academic misconduct, educate students about impact of their behaviours. Honest conduct & rights of others, investigate and respond to complaints made about VKIT, investigate allegations and take action.

## 3 WEBSITE COMMITTEE

Chief Coordinator—HOD  
CSE  
Dr. Vidya A

Prof. Deepa D.V  
Prof. Deepthi T.K  
Prof. Yashaswini  
Prof. Pavithra S  
Prof. Sudhindra S  
Prof. Jamuna H.G.  
Dr. Devika Devi N

ECE  
CSE  
ISE  
CE  
ME  
AI & ML  
BSH

Developing impressive Website and its Maintenance on regular basis along with Mr. Vijay Kumar, Nodal Office JES

## 4 CAREER GUIDANCE COMMITTEE

Chief Placement Officer  
Dr. Shaila K

Dr. Udaya Kumar N  
Prof. Vishwanath P  
Prof. Anitha K.R  
Prof. Devaraju G.P  
Prof. Pavitra S  
Prof. Jamuna H.G.  
Prof.. Pooja

ECE  
CSE  
ISE  
ME  
CE  
AI& ML  
BSH

- Establishing the contacts with reputed firms, arranging campus interview, conducting programmes. E.g. soft skills, encouraging internet discussion groups.
- To submit the details of student Placement and companies visited to AICTE initiative Coordinator
- To provide the list of summer internship provided to students.
- To provide student internship details.
- To conduct courses for final year students to attend GATE Examination and submit the list to AICTE Coordinator

## 5 ALUMNI ASSOCIATION

Dr. K.M.Ravikumar  
Principal

Dr. Bhagyalakshmi N  
Prof. Soumya M.Y  
Prof. Manasa M  
Prof. Harsha R.N  
Prof. Siddaraju N  
Prof. Jamuna H.G.  
Prof. Lakshmikanth D.B.

ECE  
CSE  
ISE  
ME  
CV  
AI & ML  
BSH

- Conduction of Meetings and activities.
- Getting Financial assistance from Alumni.
- Conducting workshops/seminars from Alumnus.
- Brand building of VKIT from Alumnus.

## 6 PROMOTION OF BRAND IMAGE AND MEDIA COORDINATOR

Dr. K.M.Ravikumar  
Principal  
and  
Management  
Representative

Mr. Narayan R.E. (Librarian )  
Mr. Lokesh K T (PED)

- Advertising about the institute in various medias
- Publishing the events conducted in the institute in various medias.

**7 PARENT/PUBLIC RELATIONS COMMITTEE**

Dr. K.M.Ravikumar Principal	Dr. Bhagyalakshmi N Mr. Hemanth Kumar Dr. Vanajakshi P Prof. Harsha R.N. Prof. Lakshmitpataiah H K Prof. Sathyavathi E.V. Dr. H G Bhemmanna	ECE CSE ISE ME CE AI & ML BSH
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**8 HOSTEL & CANTEEN COMMITTEE including Implementing Food Safety and Standard Act, 2006 in the Institution**

Dr. K.M.Ravikumar Principal  Dr. D.V Chandrashekhar  Vice-Principal	Boys Hostel Warden – Mr. Rajendra Girls Hostel Warden – Chaitra T Mr. Hanumantha Rayappa- CSE Mr. Harish T.S –CE Dr.Udayakumar N - ECE Dr. Manjunatha R -ME Prof. Anitha K.R.-ISE Prof. D B Lakshmikantha, BSH Prof. Shilpa B.V., BSH Prof. Devika Sundar, BSH Mr. Naryana R.E –Library	To represent both Boys & Girls Hostel  <b>Students Representatives</b> Nandana N- 5 <sup>th</sup> Sem Civil ( 1VK21CV003) Vinod S – 7 <sup>th</sup> Sem Mechanical Engg. (1VK21ME401) Bhuvan – 5 <sup>th</sup> Sem (1VK21IS009)-ISE Vishal Naik -5 <sup>th</sup> Sem ISE (1VK21IS056) Madhusudhan Reddy –7 <sup>th</sup> Sem CSE Nageshwar – 7 <sup>th</sup> Sem CSE Kethan Gowda – 5 <sup>th</sup> Sem AI & ML Adithya Kuppe- 5 <sup>th</sup> Sem ECE Likhithashree -3 <sup>rd</sup> Sem CSE Preethi Ramesh- 3 <sup>rd</sup> Sem ISE Shree Gowri -5 <sup>th</sup> Sem CSE Priyanka – 7 <sup>h</sup> Sem AI & ML-	Maintenance & attending to grievance if any.
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**9 COUNSELLING/MENTORING OF STUDENTS**

Principal and All HoD's	All faculties	<ol style="list-style-type: none"> <li>1. Listening and resolving students grievance, addressing student facilities.</li> <li>2. All HoD's and faculties to equally divide the number of students in the department and proctor them regularly.</li> </ol>
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10	<b>SC/ST COMMITTEE</b>			
	Members to be from SC/ST Community	Mr. Siddaraju N- CE Mohana Babu - BSH Suresh Kadenayakanahalli (CSE, Lab Instructor) Gangadharaiah (Office)	To represent all Depts.	Listening & resolving the grievance of student and faculties belonging to SC/ST
11	<b>OBC COMMITTEE</b>			
	Members to be from OBC group	Dr. D.V Chandrshekar, I/C Principal Dr. Pavan G.P, - AI & MI Prof. Subhashini B.N, ECE Dept. Prof. Harsha R.N, ME Prof. Laxmi -CSE Dept. Prof. Trupthi Gangakhedaka ISE Dept.	To represent all Depts.	Listening & resolving the grievance of student and faculties belonging to OBC.
	<b>MINORITY COMMITTEE</b>			
	Members from Minority Cell	Dr. Bhagyalakshmi N, ECE Mr. Harish T.S, Civil Engg. Dept. Mr. Faisal K- Member Mr. Harsha R.N- Member Mr. Lakshmikanth D.B. Ms. Soumya George Mr. Abdul Sattar Khan -3 <sup>rd</sup> Sem CSE Ms. Bulah- 7 <sup>th</sup> Sem ISE Mr. G Nithin - 6 <sup>th</sup> Sem Civil Ms. Shaziya Sultan -5 <sup>th</sup> CSE Ms. Masood Ahmed - 4 <sup>th</sup> ECE		
13	<b>ANTI-RAGGING COMMITTEE</b>			

Dr. K.M. Ravikumar,  
Principal  
Dr. D.V Chandrashekar,  
Vice-Principal  
Mr. Lokesh K T (PED)

Dr. Bhagyalakshmi N  
Dr. Vidya A  
Dr. P Vanajakshi,  
Dr. Pavan G.P.  
Dr. Manjunatha R.  
Prof. Harish T.S.  
Dr. H G Bhemmanna.  
Mr. Narayana R.E  
Mr. Rajendra  
Smt. Chaithra  
S I, Kaggalipura Police Station

Student Members  
Mr. Tejas -7<sup>th</sup> Sem -ECE  
Mr. Likhith - 7<sup>th</sup> Sem ECE  
Mr. Varun -7<sup>th</sup> Sem ME  
Mr. Vinod S -7<sup>th</sup> ME  
Miss. Hemalatha -7<sup>th</sup> ISE  
Mr. Darshan -7<sup>th</sup> ISE  
Mr. Hariprasad Rao-5<sup>th</sup> CSE  
Mr. Mohith Gowda -7<sup>th</sup> CSE

ECE  
CSE  
ISE  
AI & ML  
ME  
CV  
Chemistry  
Librarian  
Boys Warden  
Girls Hostel Warden

Display pamphlets of anti-ragging; observation of anti-ragging in the campus including hostel. Night inspection of hostels, Maintenance. Framing of Flying Squads.

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ANTI-SEXUAL HARRASMENT COMMITTEE / COLLEGE INTERNAL COMPLAINT COMMITTEE



<p>Head – A Senior Female Faculty Faculty Member-Faculty Member-</p> <p>Non Teaching Member-Non Teaching</p> <p>Student Members</p> <p>Member-NGO Member – (who is familiar with Laws)</p>	<p>Dr. Vanajakshi P- HOD, ISE Chairperson, Prof. Sathyavathi, Asst. Prof. AI &amp; ML Dept. Prof. B.V Shilpa, Asst. Prof. Mathematics Dept. Prof. Pavithra S, Asst. Prof. Civil Engg. Dept. Mrs. Sunitha (Office) Mrs. Laxmi, (Office Admin) Accountant Varsha S- 7<sup>th</sup> Sem AI &amp; ML Sahana Baby -7<sup>th</sup> Sem ECE Bhargavi -7<sup>th</sup> Sem ISE Prerana L -7<sup>th</sup> Sem CSE Priyanka N- 3<sup>rd</sup> Sem AI &amp; ML</p> <p>Smt. Dr. Padmakshi Lokesh, NGO Member</p>	<p>To represent all departments</p>	<ul style="list-style-type: none"> <li>• Submit the Letter of Acceptance and list to VTU for the academic year 2020-21.</li> <li>• Display the list of members in website and in all department notice boards. Receive complaints from faculties and students as per UGC, AICTE and VTU norms and conduct meeting and take decisions.</li> </ul>
<p>15 <b>GRIEVANCE COMMITTEE / Grievance Redressal Mechanism</b></p>			
<p><b>Dr. K.M. Ravikumar</b> Principal</p>	<p>Dr. D.V Chandrashekar, Vice-Principal Dr. Vidya A, Prof. &amp; Head, Dept. Of CSE Prof. Ghouse Pasha Asst. Prof. Dept. Of CSE Prof. Anitha K.R., Dept. Of ISE Dr. Chandrashekhar K.G (External Member) Ms. Abhilasha, Final year CSE</p>	<p>To address all departments</p>	<ul style="list-style-type: none"> <li>• Display the list of members in website and in all department notice boards.</li> <li>• Explain students and faculties about online entry of grievance about management, Principal, HoDs, faculties, Office Staff etc.</li> <li>• Maintenance of online Grievance Portal.</li> </ul>
<p>16 <b>DRUG ABUSE COMMITTEE</b></p>			
<p><b>Dr. H G Bhemmanna</b></p>	<p>Prof. Mohan Babu- Mathematics Prof. Sudhindra –ME Prof. Siddaraju N -CV</p>	<p>To represent all departments</p>	<ul style="list-style-type: none"> <li>• Organizing Lectures on drug abuse and its harmful effects.</li> <li>• Organize pledge/oath ceremonies against drug abuse.</li> <li>• Seminar/ debates/ declamation/poem/skits/painting competition etc.</li> <li>• Sensitization regarding responsibilities of teachers, parents and students.</li> <li>• Film shows, display and distribution of posters &amp; pamphlets etc.</li> </ul>

17	<b>SPORTS COMMITTEE</b>		
	<b>Mr. Lokesh K T (PED)</b>	Prof. Deepa D.V Prof. Ghouse Pasha Prof. Sudindra S Prof. Siddaraju N Prof. Sathyavathi Prof. Anitha K.R Prof. Devika Sundar	ECE CSE ME CE AI & ML ISE BSH
18	<b>Scimagination-Tech fest</b>		
	<b>Dr. Shaila K</b>	Prof. Kavitha C.S Prof. Sowmya M.Y Prof. Anitha K.R. Prof. Harsha R.N Prof. Pavitra S Prof. Sathyavathi E.V. Prof. Shilpa B.V.	ECE CSE ISE ME CE AI & ML BSH
19	<b>CULTURAL COMMITTEE including College day and Graduation Day</b>		
	Chief Coordinator – Members assigned with the following Clubs including College Day: Heritage Club Cordinator- Creative Club Coordinator Yoga Club Coordinator- VTU Fest Coordinators	Dr. Bhagyalakshmi N Mr. Lokesh K.T Dr. Manjunatha R Prof. Shreelakshmi Prof. Deepthi T.K Prof. Manasa Prof. Janmuna H.G Prof. Lakshmikantha D.B.	ECE PED ME ECE CSE ISE AI & ML BSH
20	<b>LIBRARY COMMITTEE</b>		
	Mr. Narayan R.E.	Prof. Deepa D.V Prof. Sijin P Prof. Yashaswini Prof. Siddaraju N Prof. Sudhindra S Dr. Mohan Babu	ECE CSE ISE CE ME BSH
			Library functioning/automation, updating library as per AICTE norms.

- Preparation of sports calendar of events/sports.
- Development/inviting coaches.
- Training the students for State Level Events.

- Conducting Technical events, facilitating student participation in other institutions at State/Interstate level.

Conducting cultural events, facilitating student participation in other institutions at State/Interstate level.

21	<b>ISTE COMMITTEE</b> Dr. Vanajakshi P -CSE	Prof. Sreelakshmi V Prof. Soumya M.Y Prof. Jamuna H.G. Prof. Sudhindra S Prof. Deepthi K Prof. Siddaraju Prof. Lakshmikanth D.B Mr. Lokesh K.T.	ECE CSE AI & ML ME ISE CE BSH PED	Setup of Faculty Chapter and conducting ISTE sponsored programs
22	<b>NSS COORDINATOR</b> Prof. Mohan Babu V-BSH	Prof. Sreelakshmi V Prof. Sijin P Prof. Anitha K.R Prof. Lakshmithaiah Prof. Devaraju G.P Prof. Jamuna	ECE CSE ISE CE ME AI & ML	Organize NSS Camp and activities
23	<b>NEWSLETTER AND MAGAZINE COMMITTEE</b> Dr. Manjunatha N (lib)	Prof. Mamatha M Prof. Manasa M Prof. T S Harish Prof. Sudhindra S Prof. Devika Sundar Prof. Hemanth Kumar	ECE ISE CE ME BSH CSE	To initiate action to publish the newsletter and magazine.
24	<b>PROJECT EXHIBITION COMMITTEE</b> HoD's by rolling	Project Coordinators of department		To organize project exhibition
25	<b>AICTE INITIATIVES</b> <b>INSTITUTE INNOVATION COUNCIL (IIC) an MHRD Initiative also.</b>			
(a)	Head of the Institute	President Vice President Coordinator Convener Innovation Activity & Digital India Coordinator- JPR Coordinator- Kapila Start Up Coordinator- Internship Activity Coordinator - Social Media	Dr. P Vanajakshi HOD, ISE Dept. Dr. Bhagyalakshmi N - HOD, ECE Dept. Dr. Manjunatha R -ME  Prof. H G Bhemmanna, Chemistry Dept. Prof. Harsha R.N-ME Prof. Harish T.S -Civil	<ul style="list-style-type: none"> <li>• Encourage students and faculties to participate in various activities.</li> <li>• Conducted various IIC Driven, MIC Driven and Self Driven Activities.</li> <li>• To participate in NIRF and ARIIA ranking Survey.</li> </ul>



	Coordinator NIRF Coordinator –	Dr. Shaila K-ECE		
	ARIIA Coordinator- Member –NISP	Dr. Udaya Kumar N-ECE		
	Incubation Center Incharge	Dr. Shaila K-ECE	Prof. T S Harish- CV Dr. Manjnath R -ME	
(b)	Red Cross Coordinator	Prof. D B Lakshmikantha- Mathematics	Prof. Manasa M –ISE Dept. Mr.Lokesh KT (PED)	<ul style="list-style-type: none"> <li>• Arrange Blood Donation Camp</li> <li>• To bring awareness about blood donation</li> <li>• Activities to be conducted</li> </ul>
(c)	Swatch Bharath Mission		Dr. Mohan Babu -BSH Mr. Lokesh K T- PED	<ul style="list-style-type: none"> <li>• To conduct activities so as to bring awareness about Swatch Bharath Mission</li> </ul>
(d)	Unnath Bharath Abhiyan/Saansad Adarsh Gram Yojana (SAGY)	Dr. Mohan Babu, Mathematics	Prof. Deepa D.V-ECE Prof. Devaraju G.P-ME Prof. T S Harish-Civil	<ul style="list-style-type: none"> <li>• To register in Unnath Bharat Abhiyan Portal.</li> <li>• To conduct activities as per the GoI initiative under Unnath Bharath Abhiyan.</li> </ul>
(e)	NSQF(National Skill Development Vocational Programme)	Dr. Bhagyalakshmi N	Prof. Devaraju G.P-ME	<ul style="list-style-type: none"> <li>• To conduct Skill Development Vocational Programme</li> </ul>
(f)	Industry Institute Interaction Coordinator-	Dr. Manjunatha R	Prof. Harsha R N Dr. P. Vanajakshi	<ul style="list-style-type: none"> <li>• To collaborate with Industries</li> <li>• Encourage students and faculties to interact with Industries.</li> </ul>
(g)	ED Cell			<ul style="list-style-type: none"> <li>• To establish Entrepreneurship Development Cell</li> <li>• Encourage students to be entrepreneurs</li> </ul>
(h)	Implementation of Examination Reforms	Principal/Vice Principal	Admin /Exam, office staff	
(i)	Insurance for Students-	Principal & Accounts		
(j)	Group Accident Policy to be provided for the Employee	Principal & Accounts		
(k)	Post & Banking ATM	Principal & Accounts		
(l)	Digital Payment for all Financial Transactions as per MHRD Directives	Accounts		
(m)	CCTV	Principal	HOD's , Mr. Manjunath, , System Analyst	
(n)	Rain Water Harvesting	Estate Office	Mr. Sudharashan Singh	
(o)	Potable Water Supply	Estate Office	Mr. Sudharashan Singh	
(p)	Sewage Disposal System	Estate Office		Mr. Sudharashan Singh
(q)	Fire and Safety (Certificate)	Estate office		Mr. Sudharashan Singh

(r)	Installation of Grid Connected Solar Rooftops/Power Systems	Estate Office	Dr. Manjunatha R Prof. T S Harish Mr. Sudharashan Singh
(s)	Implemented Safety and Security measures in the Campus	Estate Office	Mr. Sudharashan Singh
(t)	Medical Facility	Estate Office	Mr. Sudharashan Singh • Setup and provide Medical facilities.
(u)	Student Enrolment Coordinator	Admission Section Staff	
(v)	National Academic Depository(NAD) as per MHRD Directives	Dr. Bhemanna H G	Prof. Lakshmikanth D B Prof. B V Shilpa Prof. Devika Sundar Dr. Mohan Babu • To register students of 1 <sup>st</sup> year in NAD portal
(w)	Coordinators for IQAC Dr. D.V Chandrashekar	Dr. P Vanajakshi Dr. Bhagyalakshmi N Dr. Manjunath R Dr. Harish T.S Dr. Shaila K Dr. Vidya A Dr. H.G. Bhemanna H G	
26	<b>EDUSAT PROGRAMME COORDINATOR</b>		
	Prof. Vishwanatha P	Mr. Manjunath, System Analyst	<ul style="list-style-type: none"> <li>Coordinating with VTU and arrange the smooth conduction of the programme.</li> <li>Coordinate the meetings conducted by VTU with Principal, HoD's, Coordinator of Virtual Labs or any activity Telecast by VTU from time to time.</li> </ul>
27	<b>E-Shikshana Coordinator</b>		
	Mr. Vishwanath P	Mr. Manjunath, System Analyst	<ul style="list-style-type: none"> <li>Coordinating with VTU and arrange the smooth conduction of the programme.</li> </ul>
28	<b>JK STUDENT COORDINATOR</b>		
	Dr.D V Chandrashekar	Gangadharaiah (Office)	Scholarship incharge
29	<b>National Scholarship Program /SSP</b>		
	Internal Nodal Officer Coordinator Pragathi & Saksham Scheme Merit cum Scholarship	Gangadharaiah (Office) Dr. Bhemanna H G Mrs. Monica M Prof.Sudhindra S	<ul style="list-style-type: none"> <li>All Branches including 1<sup>st</sup> Year. BSH ECE ME</li> </ul>

30	<b>INDUCTION PROGRAMME FOR 1ST YEAR</b>		
	SIP Coordinator- <b>Prof. Devika Sundar</b> UHV Coordinator – <b>Prof. Shaila K</b>	Faculties trained in UHV and SIP program conducted by AICTE	1. Conduct Induction Program for 1 year students as per the regulations of AICTE and VTU. 2. Enrol faculties in UHV and SIP workshops.
31	<b>GREEN CLUB</b>		
	Prof. Harish TS	Prof. Siddaraju N Prof. Pavithra Mr. Arun (Estate) Mr. Lokesh K T (PED)	<ul style="list-style-type: none"> <li>Maintain greenery in campus and conduct various activities related to green club like plantation of saplings, water conservation</li> </ul>
	<b>Road Safety Club</b>		
	Mr.Lokesh KT (PED)	Prof.Lakshmipataiah HK	<ul style="list-style-type: none"> <li>Create awareness among the staff and students</li> <li>Arrange a lecture/ seminars</li> </ul>
33	<b>AICTE Affiliation</b>		
	<b>Principal</b>	Admin Staff/System Analyst	<ul style="list-style-type: none"> <li>Applying for affiliation.</li> <li>Preparing the compliance</li> </ul>
34	<b>VTU Affiliation</b>		
	<b>Principal</b>	Admin Staff /System Analyst	<ul style="list-style-type: none"> <li>Applying for affiliation.</li> <li>Preparing the compliance</li> </ul>
35	<b>Internet Facilities in Campus</b>		
	Prof. Hanumantharayappa	Mr. Manjunatha, Sytem Admin, VKIT	<ul style="list-style-type: none"> <li>To provide internet facilities without any interruption</li> </ul>
36	<b>Photography Club</b>		
	Prof. Vishwanath P	Prof. Deepa D.V. Prof. Harsha R N Prof. Jamuna Prof. Siddaraju N Prof. Mohan Babu	ECE ME AI & ML CV BSH <ul style="list-style-type: none"> <li>Encourage students to take photographs</li> <li>Identifying and send sending students for various competitions</li> <li>Encouraging students to take photographs of events conducting in the college.</li> </ul>

Electoral Literacy Club			
	Dr. Shilpa B.V. Shreelakshmi V Hemanth Kumar Manasa M Yashaswini K.S Pavithra S Sudhindra S Dr. Manjunatha N	Mathematics ECE CSE ISE AI & ML CE ME Library	Giving Awareness about Voting Encourage 18+years Students to register as voters

**Dr. K.M. Ravikumar**

Principal

HIVEKANANDA INSTITUTE OF TECHNOLOGY  
Bangalore - 560 074