

VIVEKANANDA INSTITUTE OF TECHNOLOGY
Gudimavu, Kumbalagodu post, Kengeri Hobli, Bangalore-560074

48th GC Meeting Scheduled on 21-10-2024


Ref.No.VKIT/Admin/2024-25/48th- GC/338-A

Date: 15.10.2024

By the direction of Chairman, Governing Council, 48th Governing Council Meeting of Vivekananda Institute of Technology is scheduled on 21.10.2024 (Monday) at 11.00 a.m. Board Room, VKIT.

We request your good self to kindly freeze the date to attend the Meeting and give your valuable suggestions for the growth of the college.

Agenda	Contents	Page No.
1.	Reading & Recording of Action taken report on Proceedings of 47 th GC Meeting & Activities conducted at college during last GC Meeting held 30.07.2024	2-15
2.	Result Analysis of even semester VTU Examinations 2024.	16
3.	Admission status for the academic year 2024-25.	17
4.	Sanction of Increment to Teaching and Non-Teaching staff falls between January to July 2024. (Enclosed Annexure - I.) Sanction of Increments of Teaching & Non-Teaching Staffs falls between 01.08.2023 to 31.12.2023 (Enclosed Annexure -I A & B)	17
5.	Recruitment of Teaching & Non-Teaching Staffs	17
6.	Establishment of COE in Drone Research & Applications Skill and Development Centre for Drone Training/ Cyber Security.	17
7.	Replacement of Old computers <ul style="list-style-type: none">• Replacement of old computers for CSE Dept. (75 numbers).• Replacement of old computers for Library (15 numbers).	17
8.	Insurance <ul style="list-style-type: none">• Building Insurance for VKIT Campus.• General Insurance for Teaching and Non-Teaching Staff.• Fire Safety & Building Stability Certificate for all the buildings at VKIT	17
9.	Any other matter with the permission of the chair. <ul style="list-style-type: none">• Construction of Girls Hostel at VKIT Campus.	18


Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074



Ref. No. VKIT/Admin/48th GC/2024-25/129

26.10.2024

Proceedings of the 48th GC Meeting of VKIT held on 21.10.2024 (Monday) at 11 a.m. Following Points were discussed in details and recommendations are proposed under the Chairmanship of Sri. G.K. Sathyakeerthi, Chairman, GC, VKIT

Venue : Board Room, JES

GC Members Present:-


- 1) Sri. H.C. Balakrishna, President, JES
- 2) Sri. H.G Balagopal, Secretary, JES
- 3) Sri. G.K. Sathyakeerthi Chairman, GC
- 4) Smt. Pankaja B H, Joint Secretary, JES
- 5) Sri. I. Narayana Reddy, Treasurer, JES
- 6) Sri. Harish Appa Reddy, Member, GC
- 7) Sri. K.L. Avinash , Member, GC
- 8) Smt. Indra Gopalakrishna, Member, GC
- 9) Sri B.L. Subramanya , Member, GC
- 10) Dr. B.V. Ravishankar, Principal, Nagarjuna College of Engineering, Bengaluru, Member, GC
- 11) Dr. Vidya A, Professor & Head, Computer Science and Engg. Dept., Faculty Member, GC
- 12) Dr. K.M. Ravikumar, Principal, VKIT, Member Secretary, GC

Members Absent:

- 1) Sri. S.T. Narayana Gowda, Vice-President, JES
- 2) Dr. K.N. Subramanya, Principal, RVCE, Special Invitee Member
- 3) Dr. N Govindaraju, Principal (Rtd) UVCE, Bengaluru
- 4) Dr. Ramesh N, Asst Director, AICTE
- 5) Dr. Ashok Biradar, Principal Gurunanak Dev Engineering, Bidar
- 6) Dr. K.G. Chandrashekar, Executive Director, KSHEC


 PRINCIPAL
 Vivekananda Institute of Technology
 Gudimavu, Kumbalur Road, Post, Kempit 20,
 Bangalore South, Bangalore - 560 074.

Agenda	Discussions	Recommendation
<p>Agenda -1: Reading & Recording of Action taken report on Proceedings of 47th GC Meeting & Activities conducted at college during last GC Meeting held 30.07.2024</p>	<p>Principal welcomed all GC Members for Meeting and started with action taken report of last GC Meeting held on 30.07.2024 Principal explained about action taken from</p> <p>Agenda 2 -Regarding Result Analysis the suggestion given by GC Members has been adopted.</p> <p>Agenda 5- Regarding Establishment of Skill Lab for 1st year order has been Placed to RV College we may get the Kits in the month of November 2024. Whereas for higher semester GC Members instructed Principal to keep it hold until further orders.</p> <p>Agenda 9-Strategic Plan & Policies –Awaiting Input from GC Members</p> <p>Agenda 10- Fee Waive off for In-house Ph.D students towards college fee- GC approved 50% waiver on college fees for In-house Ph.D Students.</p> <p>Agenda 11- 100% Fee reimbursement to those who have completed NPTEL course both faculties and students- 100% Fee reimbursement to students & faculty who have achieved 60% or higher in the NPTEL Exam as well as 50% reimbursement for those scoring below 60%</p> <p>Agenda 12: Continuation of imprest amount Privilege to HOD's & Principal: Approved accordingly.</p> <p>Agenda -14: Principal briefed about the recent recruitment of faculties and staffs.</p> <p>Agenda 16 : Principal briefed about the Professional body chapters.</p>	<p>Agenda 3 –Probationary Period of Teaching & Non-Teaching Staffs has been declared successfully as per the list enclosed (vide ref. No. JES/769/24-25 dt. 29.08.2024)</p> <p>Agenda 4- Budget for the year 2025-26 was approved by GC Members.</p> <p>For Agenda 6: GC Members felt that there is no need create any Dean post now. Instead HOD's/Senior faculties can be assigned with additional duties.</p> <p>Agenda 7- Regarding Composition of Board of Governors has been withdrawn.</p> <p>Agenda -8- Roles & Responsibilities, it will be taken forward to MC for further discussion.</p> <p>Agenda 13 –For NBA GC Members felt that External Monitoring Committee consisting of Dr. B.V. Ravishankar, Principal, NCET, Bengaluru, Dr. Sudheendra, Assoc. Prof., Dept. of ECE, BMSCE, Bengaluru, Dr. Maya Salimath, Principal, VIMS, and Sri. G.K. Sathyakeerthi, Chairman, VKIT will be advising NBA Process criteria wise. GC Members suggested not to apply for NBA without proper preparation.</p> <p>Agenda 15: GC Members felt alumni association to be active and conduct a meeting immediately. GC Members recommended opening separate bank account for alumni association.</p> <p>Agenda 17 – A)To Set up EV Lab - To take up for the next year</p> <p>Agenda 17 – B) Establishment of COE in Drone Research and applications- To take up for the next year.</p> <p>Agenda -17- C) Enhancement of Salary IT Background faculties (with additional allowance). Recommended to keep before academic committee for a review with all the supporting academic details of the faculties proposed, based on the recommendation of Chairman GC, Principal and HOD to increase DA, since it is essential to retain these faculties.</p>
<p>Agenda -2: Result Analysis of even semester TU Examinations 2024.</p>	<p>Principal explained about Result Analysis of even semester VTU Examinations 2024.</p>	<p>Noted</p> <p style="text-align: right;"><i>[Signature]</i> 28/11/2024</p>

<p>Agenda -3 : Admission status for the academic year 2024-25.</p>	<p>Principal explained about Admission status for the academic year 2024-25.</p>	<p>Principal explained that compared to last year the number of students have been Increased from 267 to 346 (Since Intake has been Increased from the academic year 2024-25).</p>
<p>Agenda -4: Sanction of Increments of Teaching & Non-Teaching Staffs falls between 01.08.2023 to 31.12.2023 (Enclosed Annexure -I A & B.</p> <p>Sanction of Increment to Teaching and Non-Teaching staff falls between January to July 2024. (Enclosed Annexure - I.)</p>	<p>Principal Proposed for</p> <ol style="list-style-type: none"> 1. Sanction of Increments of Teaching & Non-Teaching Staffs falls between 01.08.2023 to 31.12.2023 (Enclosed Annexure -I (A & B). 2. Sanction of Increment to Teaching and Non-Teaching staff falls between January to July 2024. (Enclosed Annexure - I.) 	<p>Approved as per the Enclosures. As per the GC Members Suggestion the financial implication for the same are as follows:-</p> <ol style="list-style-type: none"> 1) For Teaching Staffs - 2,32,130/- 2) For Non-Teaching Staffs - 1,12,813/- 3) Mr. Gangadharaiah's , Cashier Increment was due on 01.07.2023. It was withheld as per the JES order vide No. JES/474/23-24 dt. 17.07.2023. Now it is release from 01.07.2024 and it is proposed to change his designation to SDA which is in the same scale <p>Total Expenditure occurring of Rs. 3,44,943/-</p>
<p>Agenda- 5: Recruitment of Teaching & Non-Teaching Staffs</p>	<p>Principal proposed for Recruitment of Teaching & Non-Teaching Staffs</p>	<p>GC Members recommended to go for recruitment to fill the vacancies at ECE, CSE, ISE and AI & ML branches for the year 2024- 25 through Selection Committee through selection Committee by releasing advertisement.</p>
<p>Agenda -6 : Establishment of COE in Drone Research & Applications Skill and Development Centre for Drone Training/ Cyber Security.</p>	<p>Principal proposed for Establishment of COE in Drone Research & Applications Skill and Development Centre for Drone Training/ Cyber Security.</p>	<p>GC recommended to go with COE for Skill Enhancement in General instead of any Specific COE, by constituting the committee.</p> <p>GC recommended members of Committee to go with ECE-1 Hardware CSE -1 Software</p>
<p>Agenda -7: Replacement of Old computers</p> <ul style="list-style-type: none"> • Replacement of old computers for CSE Dept. (70 numbers). • Replacement of old computers for Library (20 numbers). 	<p>Principal proposed for Replacement of Old computers with specifications</p>	<p>Approved by GC and suggested to take action for procurement as per JES order/1376/23-24 dt. 22.01.2024.</p>
<p>Agenda -8: Insurance</p> <ul style="list-style-type: none"> • Building Insurance for VKIT Campus. • General Insurance for Teaching 	<p>Principal Proposed for</p> <ol style="list-style-type: none"> 1) Building Insurance for VKIT Campus. 2) General Insurance for Teaching and Non- 	<p>GC suggested to invite for 2 to 3 proposals /Quotations for insurance.</p> <p style="text-align: right;">  PRINCIPAL Vivekananda Institute of Techno. Gudmaru, Kumbalagodu Post, Kert... </p>

<p>and Non-Teaching Staff. Fire Safety & Building Stability Certificate for all the buildings at VKIT</p>	<p>Teaching Staff. 3) Fire Safety & Building Stability Certificate for all the buildings at VKIT Since it is required for AICTE/VTU Affiliations.</p>	<p>Principal explained that we have applied for Fire Safety and Building Stability Certificate. GC noted that, JES has initiated with CSE block and subsequently it will be extended to all the other blocks.</p>
<p>Agenda -9: Any other matter with the permission of the chair. Construction of Girls Hostel at VKIT Campus. Interaction with Heads of the Departments</p>	<ul style="list-style-type: none"> Principal Explained about the need of Girl's hostel construction at VKIT Campus, since intake of the Girls are more. Principal has invited all the heads of the departments for an interaction with GC members. 	<ul style="list-style-type: none"> Noted that necessary alterations to convert TE block to Girl's Hostel is in process. GC members interacted with all the Hod's and encouraged them to involve themselves and their staff in various academic activities like: <ul style="list-style-type: none"> Publications/Patent filing Proposal Writing for various funding Submitting student project proposals to KSCST/VTU etc., GC Members suggested all the HoD's should come out with their plan to implement these suggestions.

Dr. K.M. Ravikumar
26/10/2024
Dr. K.M. Ravikumar
Principal, VKIT
Member Secretary, GC

Dr. K.M. Ravikumar
22/11/2024
PRINCIPAL
Vivekananda Institute of Technology
Gudimavu, Kumbalaguru Post, Kengeri (H),
Bangalore South, Bangalore - 560 074.

Sri. G.K. Sathyakeerthi
Sri. G.K. Sathyakeerthi
Chairman, GC VKIT

VIVEKANANDA INSTITUTE OF TECHNOLOGY
Gudimavu, Kumbalagodu post, Kengeri hobble, Bangalore-560 074
47th GC Meeting Scheduled on 30.07.2024

Ref. No. VKIT/Admin/2024-25/47th-GC/233


Date: 23.07.2024

By the direction of Chairman, Governing Council, 47th Governing Council Meeting of Vivekananda Institute of Technology is scheduled on 30.07.2024 (Tuesday) at 11.00 a.m at Board Room, VKIT.

We request your goodself to kindly freeze the date to attend Meeting and give your Valuable Suggestions for the growth of the College.

Agenda	Contents	Page No.
1.	Reading & Recording of Action taken report on Proceedings of 46 th GC Meeting & Activities conducted at College during last GC Meeting held 11.01.2024	
2	Result Analysis of 1 st , 3 rd , 5 th , 7 th & 8 th Sem –VTU Examinations for Jan -July 2024	
3	Declaration of Probationary period /Sanction of Increment for Teaching & Non-Teaching Staff	
4	Budget Approval for the year 2025-26	
5	Establishment of Skill Lab facilities as per VTU Guidelines	
6	Creation and Recruitment of New post: Dean (Academics), Dean (R& D), Dean (Placements), Dean (Student Affairs), Dean (Examinations) and Administrator	
7	Composition of the Board of Governors	
8	Roles & Responsibilities of Principal, HoD's, Faculty, Staffs & Institutional Bodies	
9	Strategic Plan & Policies	
10	Fee waive off for in-house Ph.D students towards College Fee	
11	100% Fee reimbursement to those who have completed NPTEL Course Both Faculties & Students.	
12	Continuation of Imprest amount privilege to HOD's and Principal	
13	NBA for CSE, ISE & ECE Branch	
14	Recruitment of Teaching & Non-Teaching Staffs	
15	Welfare measures for Teaching and Non-teaching staff	
16	Funds for Alumni Association, VKIT	
17	Funds for Professional Body Chapters	
18	Any other matter with the permission of the chair	

Chairman, GC


23/07/2024
Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074



ವಿವೇಕಾನಂದ ತಾಂತ್ರಿಕ ಮಹಾ ವಿದ್ಯಾಲಯ

VIVEKANANDA INSTITUTE OF TECHNOLOGY

AN INSTITUTE OF JANATHA EDUCATION SOCIETY
Recognised by GOK, Affiliated to VTU, Approved by AICTE, New Delhi & Accredited by NAAC

Ref. No. VKIT/Admin/47th GC/2024-25/

05.08.2024

Proceedings of the 47th GC Meeting of VKIT held on 30.07.2024 (Tuesday) at 11 a.m.

Venue : Board Room, Vivekananda Institute of Technology, Bangalore-74

GC Members Present:-

- 1) Sri. H.G Balagopal, Secretary, JES
- 2) Sri. K.P Manju Chairman, GC
- 3) Smt. Pankaja B H, Joint Secretary, JES
- 4) Sri. I. Narayana Reddy, Treasurer, JES
- 5) Sri. K.L. Avinash , Member, GC
- 6) Smt. Indira Gopalakrishna, Member, GC
- 7) Dr. K.N Subramanya, Principal, RVCE College, Bengaluru & Special Invitee Member, GC
- 8) Dr. B.V. Ravishankar, Principal, Nagarjuna College of Engineering, Bengaluru, Member, GC
- 9) Dr. Vidya A, Professor & Head, Computer Science and Engg. Dept., Faculty Member, GC
- 10) Dr. D.V Chandrashekar, Vice Principal, IQAC Co-ordinator, VKIT
- 11) Dr. K.M. Ravikumar, Principal, VKIT, Member Secretary, GC

[Handwritten Signature]
08/11/2024

PRINCIPAL
Vivekananda Institute of Technology
Gudimayu, Kumbalaguda Post, Kengeri (H),
Bangalore South, Bangalore - 560 074.

Agenda - 6: Creation and Recruitment of New post: Dean (Academics), Dean (R& D), Dean (Placements), Dean (Student Affairs), Dean (Examinations) and Administrator.	Principal Proposed for the Recruitment for dean Posts for different section like Academics, Examinations, R& D, Placements, Students Affairs etc.	GC Committee suggested to assign the Dean Post to Senior faculties by reducing their workload or if Senior faculties are not available, fill the Senior faculty position and assign them the Dean Post as additional responsibilities.
Agenda - 7: Composition of the Board of Governors	Principal proposed for constitution of Board of Governors	GC Committee Suggested and recommended to form Internal Sub-Committee instead of Constituting of New Board of Governors, So that several minor decisions / proposals can be taken quickly and can be placed before GC for approval.
Agenda - 8 : Roles & Responsibilities of Principal, HoD's, Faculty, Staffs & Institutional Bodies.	Principal presented Roles & Responsibilities of Principal, HoD's, Faculty, Staffs & Institutional Bodies for approval.	Roles & Responsibilities to be scrutinized to ensure no overlapping. The committee also suggested giving the same along with appointment order while recruiting staffs.
Agenda-9: Strategic Plan & Policies.	Principal has presented the Strategic Plan & Policies.	GC Committee suggested to rework on Strategic Plan & Policies by considering the time line and budget for the plan. Committee will scrutinize the same in detail later.
Agenda -10: Fee waive off for in-house Ph.D students towards College Fee	Principal Proposed for fee waive off for in – house Ph.D Students towards college fee, so that our faculties can be attracted to admit in our Research Centres only.	GC Committee recommended to give 50% Waive off for in-house Ph.D Students towards College Fee.
Agenda -11: 100% Fee reimbursement to those who have completed NPTEL Course Both Faculties & Students.	Principal Proposed for 100% Fee reimbursement to those who have completed NPTEL Course Both Faculties & Students.	GC Committee suggested & recommended for 100% fee reimbursement to the students/faculties who scores 60% and above in the NPTEL Exam and 50% reimbursement to those who scores less than 60%.
Agenda -12: Continuation of Imprest amount privilege to HOD's and Principal	Principal Proposed for Continuation of Imprest amount privilege to HOD's and Principal	GC committee suggested to continue the imprest amount for academic activities following expenditure vouchers to be submitted duly signed by principal & concerned official. The Book to be maintained for the same with supporting vouchers. This is a good practice since it is having weightage when we go to NBA.
Agenda -13: NBA for CSE, ISE & ECE Branch	Principal Proposed to go for NBA for CSE, ISE & ECE Branch	GC Committee Suggested to prepare the documents, conduct Mock NBA Evaluation and then go for Accreditation.

Principal
 28/11/2024
 PRINCIPAL
 Vivekananda Institute of Technology
 Gudimavu, Kumbalagudi Post, Kengeri (H),
 Bangalore South, Bangalore - 560 074.

Principal Welcomed all the GC Members present in the 47th GC Meeting

Agenda	Discussions	Recommendation
Agenda- 1: Reading & Recording of Action taken report on Proceedings of 46 th GC meeting & Activities conducted at college during last GC meeting held on 11.01.2024	Principal briefly explained the GC Committee about the Proceedings of the last GC Meeting held on 11.01.2024 and action taken report	Noted
Agenda -2: Result Analysis of 1 st , 3 rd , 5 th , 7 th & 8 th Sem -VTU Examinations for Jan - July 2024	Principal presented the result analysis of 1 st , 3 rd , 5 th , 7 th , and 8 th semester result analysis.	GC Committee recommended to add one more column in the result analysis template indicating the Student admitted to particular program as well. Committee suggested that senior faculty to be allocated to engage the first & second year classes. Explanation to be collected from the faculties, for the subjects whose result is very poor. After each IA, analyze the student performance and if the performance is found to be poor, remedial classes to be arranged.
Agenda - 3: Declaration of Probationary Period of Teaching & Non-Teaching Staffs falling between 01.11.2023 to 31.07.2024		GC Committee recommended to declare the Probationary period of the Teaching & Non-Teaching Staffs falling between 01.11.2023 to 31.07.2024 as per the Annexure-I Enclosed
Agenda - 4: Budget Approval for the year 2025-26	Principal, VKIT proposed the budget for the year 2025-26	GC Committee approved the proposed budget for the year 2025-26.
Agenda - 5: Establishment of Skill Lab facilities as per VTU Guidelines	Principal, VKIT proposed for the Purchase of Skill Lab Equipment's for VKIT	After brief discussion special invitee members explained in detail and uses about the equipment which had been purchase to their institution. GC Committee suggested to have Skill Lab separately for First year and Higher Semester Students. The Modern Equipments can be Purchased for higher Semester students. Finally GC Committee recommended to call for the tender and also suggested to appoint one diploma candidate and train him/her for the Skill Lab so has to train the student in-turn.


 PRINCIPAL
 Vivekananda Institute of Technology
 Gudimavu, Kumbalaguda Post, K...
 Bangalore South, Bangalore - 560 075

Agenda -14: Recruitment of Teaching & Non-Teaching Staffs.	Principal Proposed for Recruitment of Teaching & Non-Teaching Staffs for VKIT since the Intake has Increased from the A.Y 2024-25 for some of the courses.	GC Committee suggested that Recruitment of Teaching car done based on the dept. wise, requirement following V TAAS norms. They also suggested the selection commi should consists of subject experts and VTU Nom compulsorily while recruiting Staffs.
Agenda -15 : Funds for Alumni Association, VKIT	Principal has proposed funds for Alumni Association	GC Committee recommended to utilize the Alu Association fund for related activities.
Agenda -16: Funds for Professional Body Chapters	Principal has proposed to register the following professional bodies at VKIT (1) IETE (2) IEI (3) CSI (4) CMTI (5) ICI (6) IEEE	GC Committee recommended to start with three Professi bodies in the beginning and to gradually add / register remaining bodies one by one.
Agenda -17: Any other matter with the permission of the chair A) To Setup Electric vehicles Lab B) Establishment of COE in Drone Research and applications C) Enhancement of Salary for IT Background faculties (with additional allowance)		A) To take up for Next year B) To take-up for Next Year C) GC recommended for Enhancement of Salary for IT Background faculties with additional allowance o, Rs. 10,000/-

Dr. K.M. Ravikumar

Dr. K.M. Ravikumar
Principal, VKIT
Member Secretary, GC

Ravikumar
28/11/2024

PRINCIPAL
Vivekananda Institute of Technology
Gudimavu, Kumbalagodu Post, Kengeri (H),
Bangalore South, Bangalore - 560 074.

Sd/-
Sri. K.P Manju
Chairman, GC VKIT

Digitally signed by Dr. K.M. Ravikumar
DN: cn=Dr. K.M. Ravikumar, o=Vivekananda Institute of Technology, ou=Principal, email=Dr. K.M. Ravikumar@vivekananda.edu.in

Janatha Education Society ®
INTER-OFFICE CORRESPONDENCE

From: Secretary

To: The Principal
VKIT

Ref: No. JES/769/24-25

Date: 29.8.2024

ORDER

Sub: Proceedings of the Governing Council meeting dt.30.07.2024.

Ref: Decision of the Managing Committee dated 10.08.2024.

1. MC approved to declare the probationary period of the Teaching & Non-Teaching Staff falling between 01.11.2023 to 31.07.2024 as per the list enclosed. (Annexure 1 & 2).
2. MC approved the proposed budget for the year 2025-26.
3. MC took note of the discussions regarding the establishment of Skill Lab facilities in accordance with VTU guidelines with GC Special invitee members providing detailed insights into the equipment they had acquired for their institution and the associated benefits. Following this, GC recommended the creation of separate Skill Labs for first-year and higher-semester students, with a focus on procuring modern equipment specifically for the higher semesters. Further suggested initiating a tender process for the acquisition of this equipment. Additionally, proposed appointing a diploma candidate who could be trained to manage the Skill Lab and subsequently train students in its use.
4. MC took note of the suggestion of assigning the Dean post to senior faculty members by reducing their workload to accommodate the additional responsibilities. In cases where senior faculty are not available, MC recommends filling the senior faculty position first and then assigning the Dean post as an additional responsibility to the newly appointed senior faculty member.
5. MC took note of the suggestion to form an Internal Sub-Committee instead of constituting a new Board of Governors, so as to allow for quicker decision-making on minor proposals and issues, which could then be presented to the Governing Council for final approval.
6. MC noted that Roles & Responsibilities to be scrutinized to ensure no overlapping. The committee also suggested giving the same along with appointment order while recruiting staffs.

[Signature]
28/10/2024

PRINCIPAL
Vivekananda Institute of Technology
Gudimavu, Kumbalaguda Post, Kengeri
Bangalore South, Bangalore - 560 074.

737

PTO

11/09/24

[Signature]
17/08/2024



7. MC took note of the suggestion of revisiting and revising the Strategic Plan and Policies, with a particular focus on aligning them with the proposed timeline and budget. MC emphasized the importance of carefully considering these factors to ensure the plan's feasibility and effectiveness. Once the revisions are made, GC will conduct a detailed scrutiny of the updated plan and policies and recommend to MC.
8. MC took note of the request to provide a 50% waiver on college fees for in-house Ph.D. students. After thorough discussion, MC decided not to approve the request with the need to maintain financial sustainability. While the MC acknowledges the importance of supporting in-house Ph.D. students, a fee waiver of this magnitude could impact the institution's financials.
9. MC approved providing 100% fee reimbursement to students and faculty who achieve 60% or higher in the NPTEL exam, as well as 50% reimbursement for those scoring below 60%.
10. MC took note of the suggestion to continue maintaining an imprest account for academic activities. It was emphasized that all expenditures should be documented with vouchers, duly signed by the Principal and the concerned official. Additionally, a record book should be maintained to organize and support these vouchers. MC acknowledged that this practice is beneficial, especially as it carries significant weight during NBA accreditation evaluations.
11. MC took note of the suggestion to prepare the documents, conduct Mock NBA Evaluation and then go for Accreditation.
12. MC took note of the suggestion regarding the recruitment of teaching staff, emphasizing that department-wise requirements should be assessed and aligned with VTAAS norms. It was further recommended that the selection committee must include subject experts and VTU nominees as mandatory members during the recruitment process to ensure the selection of highly qualified and suitable candidates.
13. MC approved to utilize the Alumni Association fund for related activities.

Randhawa
28/11/2024

PTO

14. MC approved the allocation of funds to establish chapters of professional bodies within the institution with the decision to start with three key professional bodies initially, with a plan to gradually add and register additional bodies over time.
17. (a) MC decided to initiate the process of setting up an Electric Vehicles Lab in the next year.
(b) MC decided to take up Establishment of COE in Drone Research and applications for next year.
(c) MC approved for enhancement of salary for IT Background faculties with additional allowance of Rs.10,000/-.

Randhita
28/11/2024

PRINCIPAL
Vivekananda Institute of Technology
Gudimavu, Kumbalaguda Post, Kengeri (H),
Bangalore South, Bangalore - 500 074.

H.G. Balagopal
H.G. Balagopal
Secretary



ವಿವೇಕಾನಂದ ತಾಂತ್ರಿಕ ಮಹಾ ವಿದ್ಯಾಲಯ VIVEKANANDA INSTITUTE OF TECHNOLOGY

AN INSTITUTE OF JANATHA EDUCATION SOCIETY
Recognised by GOK, Affiliated to VTU & Approved by AICTE, New Delhi

Ref. No. VKIT/Admin/2023-24/547

Date: 09.01.2024

46th GC Meeting Notice

By the direction of Chairman, Governing Council, 46th Governing Council Meeting of Vivekananda Institute of Technology is scheduled to be held on 11.01.2024 (Thursday) at 3.30 p.m. at JES, Dr. Rajkumar Road, Rajajinagar, Bengaluru.


We request your goodself to kindly freeze the date to attend Meeting and give your Valuable Suggestions for the upliftment of the College.

Agenda

1. Reading & Recording of Action taken report on Proceedings of 45th GC Meeting
2. Proposed Increase in Intake of ECE, CSE, ISE, AI & ML branches for the Academic year 2024-25 also permission to apply for NOC (VTU/ State Govt.)
3. Recruitment of Staffs
4. Requirement of Laboratories, Equipments, Computers, Digital Class Rooms, Furniture and other items for First year 2024-25
5. Establishment of Skill Lab facilities as per VTU Guidelines
6. Promotion of Dr. Shilpa B.V., Asst. Professor, Mathematics Dept. and Dr. Manjunath R Asst. Prof. Mechanical Engg. Dept. to Associate Professor
7. Declaration of Probationary period/Saction of Increment for Teaching and Non – Teaching staff.
8. To Enhance AGP of Dr. D.V. Chandrashekhar, Vice-Principal from Rs. 10,000/- to Rs. 12,000/-
9. To Purchase "Skill Lab Kit" 3 Numbers (different Set) as Sample from RVCE, Bengaluru and Later Purchase it as per the requirement.
10. Creation and Recruitment of new post: Dean (Academics), Dean (R&D), Dean (Placements), Dean (Students affair), Dean (Examinations) and Administrator.
11. Transfer of Dr. Shaila, Professor, Department of Electronics and Communication Engineering to AI&ML and making her the incharge HoD.
12. Any other matter with the permission of chair

Sd/-

Sri. K.P Muthaiah
Chairman, VKIT


09/01/2024

Dr.K.M. Ravikumar
Principal

Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bengaluru - 560 074

Janatha Education Society (R)
INTER-OFFICE CORRESPONDENCE

From: Secretary

To: The Principal
VKIT

Ref. No. JES/ 1377/23.26

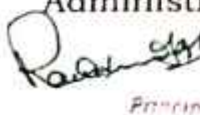
Date: 22/01/2024

ORDER

Sub: Proceedings of the GC meeting held on 11.01.2024.

Ref: Decision of the MC meeting held on 13.01.2024.

1. The MC approved to increase in intake for courses for the academic year 2024-25
ECE from 60 to 120
CSE from 90 to 180
ISE from 60 to 120
AI&ML from 60 to 90
 2. MC approved establishment of Skill Lab facilities as per VTU guidelines by following due purchase procedures.
 3. MC took note of the suggestions to follow VTU rules for constitution of Selection Committee consisting of 5 to 6 members including VTU Nominee and Subject Expert for selection process and promotions.
 4. MC decided to take up the appraisal of staff before Review Committee consisting of Subject Expert, Director, Principal and HOD's with review of such cases twice in a year in the month of January & June.
 5. MC approved to purchase the "Skill Lab Kit" 3 Numbers (different set) by following purchase procedures.
 6. MC approved to transfer Dr. Shaila K, Professor, Electronics & Communication Engineering Dept. & Placement officer to Artificial Intelligence & Machine Learning Dept. as In-charge HOD.
 7. MC directed the Principal VKIT to implement the following:
Duties and Responsibilities: Preparation of a detailed document outlining the duties and responsibilities of the Principal, HODs, and other staff members. To improve administrative efficiency to hire an assistant for each department.
Development of a Roadmap for the College: Formulation of a comprehensive roadmap for the college. This roadmap should include a clear vision, strategic objectives, and policies that align with the institution's goals. It will serve as a guiding document for the college's future development.
- 367 MOOCs/NPTEL Courses: Faculty and students who complete MOOCs or NPTEL courses and produce certificates be reimbursed 50% for their registration fees. This initiative is to encourage continuous learning and skill development.
- MC further approved to appoint a retired Defence Personnel for the Administration department of VKIT.


Principal

JANATHA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074


H.G. Balagopal
Secretary



ವಿವೇಕಾನಂದ ತಾಂತ್ರಿಕ ಮಹಾ ವಿದ್ಯಾಲಯ VIVEKANANDA INSTITUTE OF TECHNOLOGY

AN INSTITUTE OF JANATHA EDUCATION SOCIETY
Recognised by GOK, Affiliated to VTU & Approved by AICTE, New Delhi.

Ref. No. VKIT/Admin/46th GC/2023-24/554

12.01.2024

Proceedings of the 46th GC Meeting of VKIT held on 11.01.2024 at 3.30 p.m.

Venue : Board Room, Janatha Education Society, Rajajainagar, Bangalore

GC Members Present:-

- 1) Sri. H.G Balagopal, Secretary, JES
- 2) Sri. K.P Muthaiah, Chairman GC
- 3) Smt. Indira Gopalakrishna, Member, GC
- 4) Sri. K.L Avinash , Member, GC
- 5) Sri. B.L Subramanya, Member, GC
- 6) Dr. Subramanya K.N, Principal, RVCE College, Invitee Member
- 7) Dr. B.V. Ravishankar, Principal, Nagarjuna College of Engineering
- 8) Dr. K.M. Ravikumar, Principal, VKIT, Member Secretary, GC
- 9) Dr. Vidya A, Professor & Head, Computer Science and Engg. Dept.

Principal Welcomed all the GC Members present in the 46th GC Meeting

Agenda	Discussions	Recommendation
Agenda- I: Reading & Recording of Action taken report on Proceedings of 45 th GC meeting & Activities conducted at college during last GC meeting held on 22.07.2023	Principal briefly explained the GC Committee about the Proceedings of the last GC Meeting held on 22.07.2023 and action taken report	-

[Handwritten Signature]
Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Gudimavu, Kumbalaguda Post, Jangalpet (H),
Bangalore South, Bangalore - 560 074

[Handwritten Signature]

[Handwritten Signature]
28/11/2024
PRINCIPAL
Vivekananda Institute of Technology
Gudimavu, Kumbalaguda Post, Jangalpet (H),
Bangalore South, Bangalore - 560 074

<p>Agenda -2: Proposed Increase in Intake of ECE, CSE, ISE, AI & ML branches for the Academic year 2024-25 and also permission to apply for NOC VTU/ State Govt.)</p>	<p>Principal Proposed for the Increase in Intake for the Academic year 2024-25 to the following courses</p> <ol style="list-style-type: none"> 1) ECE from 60 to 120 2) CSE from 90 to 180 3) ISE from 60 to 120 4) AI & ML from 60 to 120 	<p>GC Committee recommended to go for Increase in Intake of the courses for the academic year 2024-25 as follows:-</p> <ol style="list-style-type: none"> 1) ECE - 60 to 120 2) CSE - 90 to 180 3) ISE - 60 to 120 4) AI & ML - 60 to 90 <p>GC Committee suggested to reduce the Intake of Civil Engineering from 60 to 30 and it may be taken to Increase the Intake of AI & ML branch from 60 to 90.</p>
<p>Agenda - 3: Recruitment of Staffs</p>	<p>Principal, VKIT Proposed for the recruitment of Faculties for VKIT</p>	<p>GC Committee informed that if you want to go for Increase in Intake of the courses the Recruitment of faculties must be done considering all 4 years.</p> <p>The list may be re-framed according to AICTE/VTU norms.</p>
<p>Agenda - 4: Requirement of Laboratories, Equipments, Computers, Digital Class Rooms, Furniture and other items for First year 2024-25</p>	<p>Principal, VKIT proposed for requirement of Laboratories, Equipments, Computers, Digital Class Rooms, Furniture and other items for First year 2024-25 since it is necessary.</p>	<p>GC Committee suggested the requirement of the Laboratories, Computers, Digital class rooms, ERP Solutions etc. facilities can be availed by making provision for appropriate Budget.</p> <p>Digital class Rooms also essential since it plays a vital role in improving teaching & learning methodologies.</p>

R. Srinivas

Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY,
Bangalore - 560 074

[Signature]

R. Srinivas
29/11/2024

PRINCIPAL
Vivekananda Institute of Technology
Gudimavu, Kumbalaguda Post, Kengeri (H),
Bangalore South, Bangalore - 560 074,

		Faculties should also be given training to effectively make use of ICT tools and at least 40% of the classes should be digital.
Agenda - 5: Establishment of Skill Lab facilities as per VTU Guidelines	Principal, VKIT proposed for the Establishment of Skill Lab facilities at VKIT as per VTU. Principal also informed that 4 quotations have been collected towards it and lowest quotation will be forwarded to PC Committee.	GC Committee suggested to go for establishing Skill Lab following the norms of Purchase Committee of the Institute. For 1 st & 2 nd year they suggested branch specific Skill lab to be Established and also suggested to follow the National Skill Development Corporation (NSDC) guidelines. If sufficient funds are available you may go ahead else if any funds are available in other heads you may transfer.
Agenda - 6: Promotion of Dr. Shilpa B.V., Asst. Professor, Mathematics Dept. and Dr. Manjunath R Asst. Prof. Mechanical Engg. Dept. to Associate Professor.	Principal, VKIT proposed for the Promotion of Dr. Shilpa B.V., Asst. Professor, Mathematics Dept. and Dr. Manjunath R Asst. Prof. Mechanical Engg. Dept. to Associate Professor.	GC Committee suggested to appear before the selection committee consisting of 5 to 6 members including VTU Nominee and Subject Expert for Selection.
Agenda - 7: Declaration of Probationary period of Teaching & Non-Teaching Staff - 01.07.2023 to 01.01.2024 Sanction of Annual Increments of Teaching & Non-Teaching Staffs 01.08.2023 to 31.12.2023	Principal, VKIT proposed for the Declaration of Probationary period of Teaching & Non-Teaching Staff - 01.07.2023 to 01.01.2024 Sanction of Annual Increments of Teaching & Non-Teaching Staffs 01.08.2023 to 31.12.2023	GC Committee suggested to appear before Review Committee meeting consisting of Subject Expert, Director, Principal and HoD's. They recommended to have review of such cases twice in a year in the month of January & June.
Agenda - 8 : To Enhance AGP of Dr. D.V. Chandrashekhar, Vice-Principal from Rs. 10,000/- to Rs. 12,000/-	Principal, VKIT proposed To Enhance AGP of Dr. D.V. Chandrashekhar, Vice-Principal from Rs. 10,000/- to Rs. 12,000/-	GC Committee not recommended the proposal of enhancing AGP of Dr. D.V. Chandrashekhar, Vice-Principal from Rs. 10,000/- to Rs. 12,000/-. As Rs. 12,000/- AGP will be given to Professor with Extraordinary Research Publication, PDF etc., as per AICTE norms.
Agenda-9: To Purchase " Skill Lab Kit", 3 Numbers (different set) as sample from RVCE, Bengaluru and later purchase it as per the requirement	Principal, VKIT proposed To Purchase " Skill Lab Kit", 3 Numbers (different set) as sample from RVCE, Bengaluru and later purchase it as per the requirement	GC Committee suggested to purchase the "Skill Lab Kit" 3 Numbers (different set). as per the Policy procedure of Purchase Committee of Institution /Society.

[Signature]

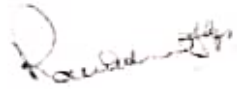
Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore South, Bangalore

[Signature]


[Signature] 28/12/2023


Principal
Vivekananda Institute of Technology
Gudimavu, Kumbalangi Post, Kengeri (S),
Bangalore South, Bangalore - 560 074.

<p>Agenda -10: Creation and Recruitment of New post : Dean (Academics), Dean (R& D), Dean (Placements), Dean (Student Affairs), Dean (Examinations) and Administrator</p>	<p>Principal, VKIT proposed for Creation and Recruitment of New post : Dean (Academics), Dean (R& D), Dean (Placements), Dean (Student Affairs), Dean (Examinations) and Administrator</p>	<p>GC Committee suggested that since the Institution is not coming under Autonomous category and is affiliated Institution, the creation of new post may not be necessary instead entrust the responsibilities to Vice-Principal and Heads of various departments with allowance. They recommended to go with one R & D Dean (Retired Scientist).</p>
<p>Agenda -11: Transfer of Dr. Shaila K. Professor, Electronics & Communication Engineering Dept. & Placement officer to Artificial Intelligence & Machine Learning Dept. as Incharge HoD</p>	<p>Principal Proposed for Transfer of Dr. Shaila K. Professor, Electronics & Communication Engineering Dept. & Placement officer to Artificial Intelligence & Machine Learning Dept. as Incharge HoD</p>	<p>GC Committee recommended to Transfer Dr. Shaila K. Professor, Electronics & Communication Engineering Dept. & Placement officer to Artificial Intelligence & Machine Learning Dept. as Incharge HOD.</p>
<p>Agenda -12: Any other with permission of Chair</p>		<p>GC Committee suggested to</p> <ul style="list-style-type: none"> ➤ prepare the duties and responsibilities for Principal, HOD along with other staffs. They suggested to hire one Assistant for all Department Office. ➤ Road map should be prepared for the college including vision, strategies and policies. ➤ GC Committee suggested that those (faculty/Students) who will be producing the certificates after clearing the MOOCs / NPTEL courses may be reimbursed with the Registration Fee .


Dr. K.M. Ravikumar
 Principal, VKIT
 Member Secretary, GC
 Principal
 VIVEKANANDA INSTITUTE OF TECHNOLOGY
 Bangalore - 560 074


 28/11/2024
PRINCIPAL
Vivekananda Institute of Technology
 Gudimavu, Kumbalagodu Post, Kengeri (H),
 Bangalore South, Bangalore - 560 074.


Sri. K.P Muthaiah
 Chairman, GC

	<p>Janatha Education Society ® VIVEKANANDA INSTITUTE OF TECHNOLOGY (Approved by AICTE, New Delhi and Affiliated to VTU, Belagavi & Recognized by Govt. of Karnataka) Gudimavu, Kumbalagodu Post, Kengeri Hobli, Bengaluru-560 074. Web: www.vitb.ac.in email: vkitprincipal@gmail.com Tel: 080-28437696/28437036 Fax: 080-28437944</p>
---	--

Ref. No. VKIT/EST/2018-19/268

Date: 25.05.2018

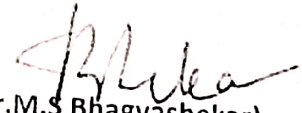
Meeting Notice

By the direction of Chairman, Governing Council, 38th Governing Council Meeting of Vivekananda Institute of Technology is convened on Thursday 07.06.2018 at **11.00 A.M. at VKIT board room.**

I request your good self to kindly make it convenient to attend the Meeting and give your valuable Suggestions for the overall development of the Institution.

Agenda for the Meeting:

- 1) Reading, Recording and Action taken report on Proceedings of 37th GC meeting held on 08.12.2017
- 2) Brief Report by the Principal on the Academic activities since last GC meeting
- 3) Result Analysis of Dec' 2017 / Jan '2018 Examinations
- 4) Requirement of the dept. for the coming Odd Semester
- 5) Budget allocation to dept.
- 6) To finalize the fee collection Procedure and deadline
- 7) Proposal to Meet the Short Comings of VTU-LIC Observations
- 8) NAAC Requirements
- 9) Deputations & OOD's
- 10) Certificate courses for Skill Building
- 11) VKIT Alumni Association
- 12) Any other subjects with the permission of the chair


(Dr.M.S Bhagyashekar)
Principal & Member Secretary


Principal

VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

39th G.C

Janatha Education Society (R)

INTER-OFFICE CORRESPONDENCE

From: Secretary

To:

The Principal
VKIT

Ref. No.: JES/ 1421/18-LS


Date: 22/9/18

ORDER

Sub: Proceedings of the GC meeting of VKIT held on 07.06.2018

Ref: Decision of the MC meeting held on 14.06.2018

- Admin
GC File
All Mod's
MC
Co-ordinator
Bluroni
anuram
- m/9/18
- MC took note of the suggestions of Dr. A.C Raghuram to provide departmental activities in tabular Form.
 - MC took note of the suggestions of Prof. Dr. H.N Shivashankar to provide only the title of the Event in the Agenda. Details of the event are to be presented in Appendix.
 - MC decided that **Second Saturday** of every month shall be celebrated as "**Proud VKIT Day**", where two faculties of any dept. are required to give presentation about the Seminars/ Workshops attended by them. Comparison of student's placement status before and after Megha Job fair-2018 was provided.
 - MC took note of the suggestion of Dr. A.C Raghuram to improve on the number of eligible students for placements and to set up help desk for admissions to VKIT in city campus also. Also to update the website with complete information about all activities dynamically.
 - MC directed the Principal, VKIT to involve faculty in admissions.
 - MC directed the Principal, VKIT to conduct Faculty Development Programs for teaching fraternity.
 - MC took note of Dr. A.C Raghuram that result of all the semesters -needs to be improved for improvements in admissions.
 - MC took note of the suggestions of Prof. Dr. H.N Shivashankar that purchasing of Turnit Plagiarism software is not economical as the end-users are not in good number.
 - MC approved the format for paying fee at bank and fee collection pattern. Also approved the deadline for fee payment and permission for implementing fine for late payment.


Principal
27/12/2018
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

Janatha Education Society (R)

INTER-OFFICE CORRESPONDENCE

From:

To:

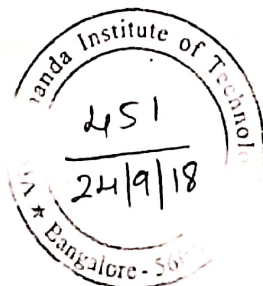
Ref. No.: JES /

2

Date:

- h. MC directed the Principal, VKIT to take relevant action to fulfil the shortcomings observed by VTU LIC Committee. Further approved appointing Professors, Associate & Asst. Professors in all the departments as it were a major lacuna observed by LIC Committee.
- i. MC approved setting up of ATM in the campus.
- j. MC took note of the prerequisite for NAAC and insisted the Principal, VKIT to apply for the same as early as possible.
- k. MC permitted the Principal, VKIT to sanction OOD's to attend examination work of Non-VTU/Autonomous Universities/Institutions by faculties with suitable alternate arrangement made by concerned faculties without disturbing academic activity.
- l. MC approved conducting certification courses by the departments.
- m. MC approved the following:
- Association logo.
 - Association Vision & Mission.
 - Alumni Meet to be arranged on 3rd Sunday in the month of January every year.
 - Setting up Alumni Office in the Campus.
 - Membership Fees of Rs.500/- to be collected per alumni.
 - Issue of Membership card and separate website formulation.
- n. MC approved preparation of organization chart and to extend the Hostel facilities to the students of PU College located in VKIT Campus.

H.G. Balagopal
H.G. Balagopal
Secretary



Principal
27/12/23
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074



Janatha Education Society®
VIVEKANANDA INSTITUTE OF TECHNOLOGY
(Approved by AICTE, New Delhi and Affiliated to VTU, Belagavi & Recognized by
Govt. of Karnataka)
Gudimavu, Kumbalagodu Post, Kengeri Hobli, Bengaluru-560 074.
Web: www.vitb.ac.in email: vkitprincipal@gmail.com
Tel: 080-28437696/28437036
Fax: 080-28437944

Ref. No. VKIT/EST/2018-19/ 1641

Date: 14.11.2018

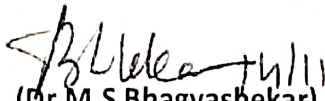
Meeting Notice

By the direction of Chairman, Governing Council, 39th Governing Council Meeting of Vivekananda Institute of Technology is convened on 22.11.2018 at **11.00 A.M. at VKIT board room.**

I request your good self to kindly make it convenient to attend the Meeting and give your valuable Suggestions for the overall development of the Institution.

Agenda for the Meeting:

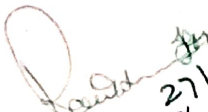
- 1) Paying homage to the MC Member, Sri. S.N Nagaraj who expired after 38th GC Meeting
- 2) Reading, Recording and Action taken report on Proceedings of 38th GC meeting held on 07.06.2018
- 3) Brief Report by the Principal on the Academic activities since last GC meeting
- 4) Result Analysis of June / July 2018 Examinations
- 5) Financial Requirement of the dept. for the coming Even Semester
- 6) Budget approval for the year 2019-20.
- 7) Sanctioning of Annual Increments / Declaration of Probationary Period for Teaching and Non-Teaching Staff
- 8) Proposal to meet the Various Criteria's of NAAC
- 9) Proposal of betterment of Assets and faculty of VKIT
- 10) Admission Improvements / Steps may be considered/ Brand Building
- 11) Ratification in Ph.d Fee Structure
- 12) Affiliation for 2019-20-Reduction in Intake


(Dr. M.S Bhagyashekar)
Principal & Member Secretary

To,

Dr. Martin JebenaJ (over of Sravanar)

Director, (R&D)


Principal
27/11/2018
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

Janatha Education Society (R)

INTER-OFFICE CORRESPONDENCE

From: Secretary

To:

The Principal
VKIT

Ref. No.: JES/1688/18-4

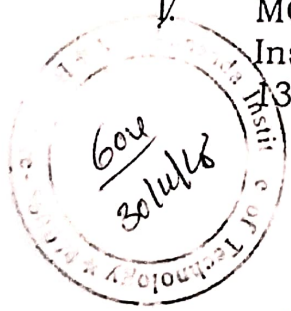
ORDER

Date: 30/11/18

Sub: Proceedings of the GC meeting of VKIT held on 22.11.2018

Ref: Decision of the MC meeting held on 24.11.2018

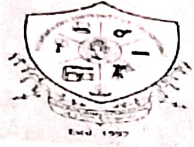
- Admin*
Ext
Dissem
Acc
Admb
1/1/18
- a. The Principal, VKIT is informed to record list of Members present and absent for the meeting.
 - b. The Principal, VKIT is informed providing tabular form of representation for all the curricular, co-curricular / extra activities conducted by each department. Sports activities to be enhanced.
 - c. MC took note of the suggestions of Dr. H.N Shivashankar on improvement in placement activities to enhance admissions and representation of internship details under separate columns like stipend internship - per month / per annum and free internship.
 - d. MC approved the financial requirements of all the departments for the upcoming even semesters.
 - e. MC approved the budget for the year 2019-2020.
 - f. MC approved sanctioning Annual Increments and declaration of Probationary period of Teaching and Non-Teaching Staff.
 - g. MC approved all the proposals for NAAC and directed the Principal, VKIT to utilize all the facilities effectively that would be created exclusively for NAAC.
 - h. MC approved for betterment of Assets and faculty, admission improvements and brand building.
 - i. MC approved closure of M.Tech. course from the academic year 2019-2020 and further approved reducing the intake of EC Engineering from 120 to 60 from the academic year 2019-2020.
 - j. MC approved sanction of annual increment to Mr. Nagaraja K.R. Senior Accountant, VKIT.
 - k. MC approved sanction of annual increment to Mr. Lokesh K.T. Physical Education Director
 - l. MC approved declaration of probationary period of Mr. Arun M -Lab Instructor, Civil Dept. and sanctioned pay scale of Rs.12500-250-3000-300-14200-350-15600-400-17200EB.



H.G. Balagopal
Principal
27/12/2018

VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

H.G. Balagopal
H.G. Balagopal
Secretary



Janatha Education Society®
VIVEKANANDA INSTITUTE OF TECHNOLOGY
(Approved by AICTE, New Delhi and Affiliated to VTU, Belagavi & Recognized by
Govt. of Karnataka)
Gudimavu, Kumbalagodu Post, Kengeri Hobli, Bengaluru-560 074.
Web: www.vitb.ac.in email: vkitprincipal@gmail.com
Tel: 080-28437696/28437036
Fax: 080-28437944

Ref. No. VKIT/Admin/2018-19/167

Date: 23.05.2019

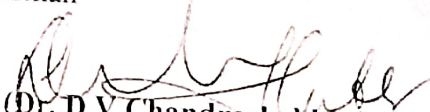
Meeting Notice


By the direction of Chairman, Governing Council, 40th Governing Council Meeting of Vivekananda Institute of Technology is convened on 30.05.2019 (Thursday) at **11.00 A.M.** at **VKIT board room.**

I request your good self to kindly make it convenient to attend the Meeting and give your valuable Suggestions for the overall development of the Institution.

Agenda for the Meeting:

- 1) Reading, Recording and Action taken report on Proceedings of 39th GC meeting held on 22.11.2018
- 2) Brief Report by the Principal on the Academic activities since last GC meeting
- 3) Result Analysis of Dec' 2018/ Jan' 2019 Examinations
- 4) Budget Requirement of the dept. for the coming ODD Semester
- 5) Sanctioning of Annual Increments / Declaration of Probationary Period for Teaching and Non-Teaching Staff
- 6) Proposal to meet the Various Parameters of AICTE
- 7) Workshop/Seminar /Project exhibition / Expert lectures etc.
- 8) Career Advancement for Teaching & Non-Teaching Staff
- 9) VKIT ALUMNI Association
- 10) Additional Agenda
 - i) Promotion to Senior faculties
 - ii) Proposal for Enhancing DA to Teaching faculty & Non-Teaching staff working at VKIT
- 11) Any other matter with the permission of the Chairman


(Dr. D.V Chandrashekhara)
Principal


27/12/2013
Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

Janatha Education Society (R)

INTER-OFFICE CORRESPONDENCE

From:
Secretary

To: The Principal
VKIT

Ref. No.: JES / 354 / 2019-20

Date: 17/5/19

ORDER

Sub: Proceedings of the GC meeting of VKIT held on 30.05.2019
Ref: Decision of the MC meeting held on 08.06.2019

- a. MC read, reviewed and recorded action taken report on Proceedings of 39th GC Meeting
- b. MC took note of the suggestion of Dr. Najundaswamy Principal, Dr. Ambedkar Institute of Technology that the activities conducted has to be given dept. wise and also achievements to be displayed at appropriate places dept. wise. Journal Publications in National Intl. conference/ Journal to be given separately with impact factor.

MC took note of suggestion of Dr.N.Govindaraju that Research head is responsible for all types research activities.

MC took note of suggestion of Dr.A.C.Raghuram, Advisor & Sri Manche Gowda, Secretary, giving the details of Paper Presentations by the faculty.

Also took note of suggestion of Dr. A.C.Raghuram directing the Principal, VKIT to deliberate before going for closure of courses.

Also suggested to think over before going for closure; explore ways to improve admissions and whether the courses can be continued by taking any other measures.

MC took note of suggestion of Dr.Nanjundaswamy that in case downfall in admission is observed in any of the courses, instead of going for closure, action should be taken to improve the admissions to such courses by giving reduction in fee structure or by any other means.

MC took note of the suggestion of Dr.A.C.Raghuram to check Google reviews about the college and handle the students smoothly as they are the ambassadors of the Institution.

167
19/06/19

K
19/06/19

R. Ambedkar
Principal
27/12/2023
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

Janatha Education Society (R)

INTER-OFFICE CORRESPONDENCE

From:

To:

Ref. No.: JES / 354 / 2019-20

Date: 17/6/19

- c. MC took note of the review of results dept. wise and noted Dr. C Nanjundaswamy's suggestion that fail percentage has to be minimized, as it will have a great impact on admissions of the Institution. MC agreed to his recommendation to provide Question Banks of at least last five years with solutions both in hard copy and in digital form and be made available both in library and in their respective depts. for the use by the students. Counselling for both faculty and students has to be done. More assignments should be given to weak students.
- d. MC took note of the suggestions of Prof. G.K Narayana Reddy that details of consumables need not be put in GC. Justification to be given for high budget proposals and to be sent to head office whereas the small budget approval shall be scrutinized by the Director In-charge.

✓ MC approved purchasing 30 computers and to set up lab / providing partition for Mechanical Engineering Department for conducting of CIM Lab.

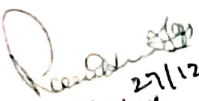
- e. MC approved sanction of annual increment / declaration of probationary period/extending probationary period to teaching and non-teaching staff.

MC directed the Principal to counsel the faculty who are having less percentage of result in the respective subjects they are handling and also to strictly warn all the teaching faculty that Annual increments will be put on hold to those faculty who fail to achieve good results in the respective subjects handled by them.

- f. MC directed the Principal, VKIT to settle the AICTE matters such as
- General Insurance
 - Group accident Policy for employees
 - Faculty Deficiency etc. within one month except "Fire Safety Certificate"

167

13-06-19


27/12/2019
Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

Janatha Education Society (R)

INTER-OFFICE CORRESPONDENCE

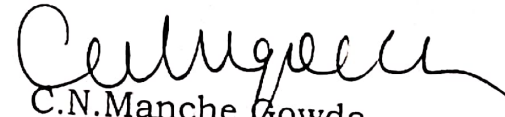
From:

To:

Ref. No.: JES/357/2018-20

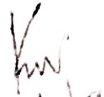
Date: 17/6/19.

- g. MC approved branding of the important activities conducted in the institution as proposed by Dr. Kumar Kenche Gowda, HOD, Department of Mechanical Engineering.
- i. MC approved conducting **"VKIT Alumni Meet: on Second Saturday** of January every year.
- j. MC approved re-designating Bhagyalakshmi N, Associate Professor in ECE Department as Professor and HOD. MC sanctioned pay scale of Rs.37400-67000 with AGP of Rs.10,000/-
MC approved re-designating Dr. Shaila K as Professor, R&D.
- MC approved re-designating Dr. Lokesh H.B., Assistant Professor to Associate Professor. Further directed to take additional charge of Principal, VPUC, VKIT campus.
- MC approved sanctioning pay scale of Rs.37400-67000 plus AGP of Rs.9000/-.
- k. MC took note of the suggestion of Dr. C. Nanjundaswamy conducting meeting of faculty with management twice in a year. MC approved sanctioning Rs.1 lakh for branding of college.
- l. MC approved terminating the services of Ramesh Kumar, Assoc. Professor, Department of Mechanical Engineering as per terms of appointment since his teaching is not satisfactory.
- m. MC also approved terminating the services of Channakeshava, Foreman, Department of Mechanical Engineering as his work is not satisfactory.


C.N. Manche Gowda
Secretary


162

19-06-19


Principal
18/6/19


Principal
27/12/2019

VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

	<p style="text-align: center;">Janatha Education Society ® VIVEKANANDA INSTITUTE OF TECHNOLOGY (Approved by AICTE, New Delhi and Affiliated to VTU, Belagavi & Recognized by Govt. of Karnataka) Gudimavu, Kumbalagodu Post, Kengeri Hobli, Bengaluru-560 074. Web: www.vitb.ac.in email: vkitprincipal@gmail.com Tel: 080-28437696/28437036 Fax: 080-28437944</p>
---	---

Ref. No. VKIT/Admin/2019-20/1120A

Date: 19.11.2019

Meeting Notice

By the direction of Chairman, Governing Council, 41st Governing Council Meeting of Vivekananda Institute of Technology is convened on 22.11.2019 (Friday) at **11.00 A.M. at VKIT board room.**

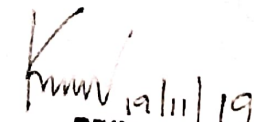
I request your good self to kindly make it convenient to attend the Meeting and give your valuable Suggestions for the overall development of the Institution.

Agenda for the Meeting:

- 1) Reading, Recording and Action taken report on Proceedings of 40th GC meeting held on 30.05.2019.
- 2) Brief Report by the Principal on the Academic activities since last GC meeting
- 3) New NBA and NAAC procedure discussion.
- 4) Result Analysis of June / July' 2019 Examinations.
- 5) Admissions 2020-21 to VKIT campus.
- 6) Budget approval for the coming EVEN Semester.
- 7) Proposal to meet the Various Parameters of AICTE.
- 8) Sanctioning of Annual Increments / Declaration of Probationary Period for Teaching and Non-Teaching Staff.
- 9) ISTE Faculty Chapter to be introduced.
- 10) Additional Agenda
 - i) Redesignation of Senior faculties and Placement Staff.
 - iii) CC Camera, Firewall, Internet of 100MBPS, renewal of Microsoft Software renewal and repair of placement computers.
 - iv) Upgradation of Teaching Learning process using ICT facilities - Quick learner.
 - v) Payscale revision of few nonteaching staff.
- 11) Any other matter with the permission of the Chairman


Principal

VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

19/11/19

PRINCIPAL
 (Dr. Kumar Keshav Gowda)
 Vivekananda Institute of Technology
 Gudimavu, Kumbalagodu, Kengeri Hobli,
 BANGALORE - 560 074

Janatha Education Society (R)

INTER-OFFICE MEMO

<i>From:</i> Secretary	<i>To:</i> The Principal VKIT
---------------------------	-------------------------------------

Ref. No.: JES/ 1232/19-20

Date:
01/01/2022

ORDER

Sub: Proceedings of GC meeting of Vivekananda Institute of Technology held on 22.11.2019

Ref: Decision of the MC meeting held on 18.12.2019

- MC while reading and recording notes of action taken on the proceedings of the 40th GC Meeting took note of overall improvement of the institution like branding, improvements in results, placements activities etc. and directed the Principal, VKIT to attach previous proceedings copy to the agenda of the next meeting.
- MC took note of academic activities conducted from June 2019 to till date of all the departments.
- MC directed the Principal, VKIT to adopt Margadharshak scheme for the execution of NAAC and NBA Process in the campus.
- MC took note of suggestion of Dr.C.Nanjundaswamy, Principal, AIT to improve the placement activities in & out of campus, Entrepreneurs, Higher education aspirants to document it. Higher Studies in total to be considered for the placement report. MC also noted the suggestion to change the Placement office name as career guidance center.
- MC directed the Principal, VKIT to get the database of students who are recommended for Higher Education as it is a prerequisite for the NAAC & NBA and also for the improvement of the admissions.
- MC expressed deep concern on the declining trend in respect of admission and directed the Principal, VKIT to focus more on branding such as visiting nearby PU Colleges as practiced to attend the Education Fairs across the state.

MC took note of the suggestion of Dr. C Nanjundaswamy to visit nearby PU colleges and to display a short video of the college and to upload the video in the Social Media channels.

MC approved enhancing the brand building amount for admissions from Rs.1 lakh to Rs.2 lakhs.

Janatha Education Society (R)

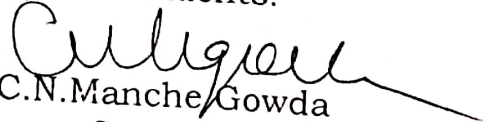
INTER-OFFICE MEMO

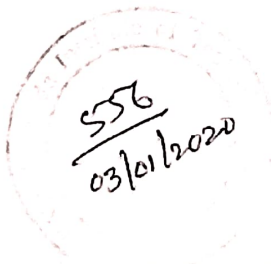
From:	To:
--------------	------------

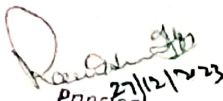
Ref. No.: JES/ 1232/1920 2

Date: 01/01-20

- g. MC directed the Principal, VKIT to submit the budget for the forthcoming even semester and get it approved in the forthcoming academic council meeting.
- h. MC ratified all the AICTE deficiencies and approved implementation of insurance policies in consultation with Dr.Nanjunda swamy for better clarity.
- i. MC approved sanction of periodical increment to the teaching staff and declared the probationary period. MC approved sanction of periodical increment to the non-teaching staff and declared the probationary period.
- j. MC approved sanctioning maternity leave as per government rule and extend the leave without pay strictly on case to case basis with the permission of the Director In-charge in exceptional cases based on Doctors recommendation.
- k. MC approved starting ISTE-faculty chapter based on the requirement of Faculty to submit the project proposals for Funds, Conducting workshops and so on.
- l. MC took note of the suggestion of Dr. C Nanjundaswamy, Principal, AIT to incorporate cloud based teaching learning platform for better understanding through simulation techniques for the students and faculty and directed the Principal, VKIT to send the proposal to Academic Council for approval.
- m. MC took note of the suggestion of Dr. C Nanjundaswamy, to conduct meetings in the library along with the HOD's., at least once in a month to enhance the library visits by the students.


C.N.Manche Gowda
Secretary




Principal
27/12/23
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074



Janatha Education Society ®
VIVEKANANDA INSTITUTE OF TECHNOLOGY
(Approved by AICTE, New Delhi and Affiliated to VTU, Belagavi & Recognized by
Govt. of Karnataka)
Gudimavu, Kumbalagodu Post, Kengeri Hobli, Bengaluru-560 074.
Web: www.vitb.ac.in email: vkitprincipal@gmail.com
Tel: 080-28437696/28437036
Fax: 080-28437944

Ref. No. VKIT/Admin/2019-20/

Date: 22.10.2021

Meeting Notice

By the direction of Chairman, Governing Council, 42nd Governing Council Meeting of Vivekananda Institute of Technology is convened on 27.10.2021 (Wednesday) at 11.00 A.M. at VKIT board room.

I request your good self to kindly make it convenient to attend the Meeting and give your valuable Suggestions for the overall development of the Institution.

Agenda for the Meeting:

1. Paying Homage/ condolence to GC Members: Sri. K Puttaswamy and Sri. B.P Muniraju who expired last year.
 2. Reading, Recording and Action taken report on Proceedings of Work 41st GC Meeting
 3. Brief Report by the Principal on the academic activities since last GC Meeting
 4. Result Analysis of 2020 & 2021 VTU Examinations
 5. VKIT Alumni Association
 6. Status of Promotional Work for admissions for the year 2020-21 and 2021-22
 7. Budget Requirement of the departments for the academic year 2022-2023
- Encl: Annexure - 1
8. Any other agenda with the permission of the Chairman

Principal

Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

42^h 44^h Janatha Education Society (R)
INTER-OFFICE CORRESPONDENCE

From: Secretary

To: The Principal
VIM VKIT

Ref: No. JES/ 731/21-22

Date: 02/12/21

ORDER

Sub: Proceedings of the GC meeting of VKIT held on 27.10.2021

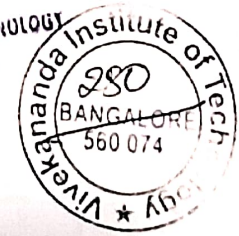
Ref: Decision of the MC meeting held on 30.10.2021

- MC took note of the progress in respect of NAAC and NBA at VKIT besides the importance of NAAC & NBA accreditation, which is mandatory for higher educational institution.
- MC took note of suggestion of Dr.B.V. Ravi Shankar advising the Principal to prepare detailed list/report for the requirement of NAAC which will be approved by Chairman, GC and to be ratified in GC Meeting.
- MC took note of suggestion of Sri K.L.Avinash to identify computers at VKIT which could be updated to higher end versions, so that cost for purchase of new computers can be reduced considerably.
- MC took note of suggestion of Dr.B.V. Ravi Shankar and Dr.KN Subramanya, Principal, VKIT to prepare a PPT containing the following:
General Information, Activities conducted at College level, Approval Ratification
- MC took note of suggestion of Dr.K.N.Subramanya to follow consecutive numbering pattern for GC Meetings conducted in a year.
- MC took note of suggestion of Dr.BV Ravi Shankar that branding of college is very important and it can be improved by good placement activities and also by visiting industries which will also help in building contacts.
- MC took note of suggestion of Dr.BV Ravi Shankar to appoint a Young & dynamic Placement officer with MBA - HR Background who is dedicated only for Placement activities of the Institution. Also noted that the Principal can identify faculty from any department who is active and he may give one subject for teaching and remaining hours the faculty should help in the Placement activities by moving around Industries. Also took note of suggestion to give Placement training for the students by enhancing the soft skills of the students.
- MC took note of suggestion of Dr.B.V. Ravi Shankar to give vocational training which will enhance Students skills besides conducting certificate Courses to the students for improving technical skills.


Copy to
- GC file
- Vice Principal
- Principal


Principal
3/12/2021


VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074



- h. MC took note of suggestion of Dr. BV Ravi Shankar to bring discipline among students by implementing dress code and improve their behavior.
- i. MC took note of suggestion of Mr. Anil G.V, Purchase Committee Chairman to utilize Microsoft renewal properly and also to install firewall at VKIT Campus.
- j. MC approved providing registration charges as loan to the faculty to and to deduct from salary in a period of 6 months.
- k. MC took note of suggestion of Dr. B.V. Ravi Shankar, to give only information about Ph.D Awarded and Thesis submitted for GC meetings and also suggestion of Dr. K.N. Subramanya to insist faculty to publish at least one research article in Scopus/Web of Science /SCI Journals per year.
- l. MC took note of suggestion of Dr. B.V. Ravi Shankar to give incentives to faculty for publishing Journal Papers and also to convert final year B.E. Projects into Publications.
- m. MC took note of the suggestion of Dr. B.V. Ravishankar, and Dr. K.N. Subramanya to the Accounts Manager, VKIT to give only Proposed Budget for the year 2020-21 and Actual Amount spent for the Academic year 2020-21.
- n. MC took note of the suggestion of Dr. BV Ravi Shankar to take extra classes for the Hostel students at least twice a week by giving extra allowance in salary to the faculty. Also took note of the suggestion of Dr. K.N. Subramanya to make separate group based on their merit and asked to concentrate more on weak students which can improve the overall results.
- o. MC took note of suggestions of Dr. B.V. Ravi Shankar, and Dr. K.N. Subramanya to arrange meeting with faculty of VKIT, so that they can conduct sessions to motivate faculty which can help in the development of the college. With regard to faculty requirement in each department, MC took note of suggestion of Dr. BV Ravi Shankar, and Dr. KN Subramanya to submit the faculty requirement as per AICTE, current student strength as per the workload and to obtain approval for recruitment of faculty from the Governing Council Members and to prefer PhD holders over others for recruitment.
- p. MC approved introduction of Vision and Mission of IIC Innovation Cell.
- q. MC directed the Principal to reframe the NISP Policies and make it achievable by using available resources.
- r. MC took note of suggestion of Dr. BV Ravi Shankar, and Dr. KN Subramanya, to increase the number of Skill Labs in Circuit branches as these branches have good admissions and directed the Principal to nominate Prof. Shashi Kumar C.S, HOD, Civil Engineering, Department as Skill Lab Coordinator.
- s. MC decided to recruit faculty at the earliest.
- t. MC took note of advice of the Principal, BMSCE to strictly follow the suggestions given by him and Principal RVCE for upliftment of the College and also assurance to extend their complete support in achieving this objective.


Principal
27/12/2023
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074


C.N. Manche Gowda
Secretary

	<p style="text-align: center;">Janatha Education Society ® VIVEKANANDA INSTITUTE OF TECHNOLOGY (Approved by AICTE, New Delhi and Affiliated to VTU, Belagavi & Recognized by Govt. of Karnataka) Gudimavu, Kumbalagodu Post, Kengeri Hobli, Bengaluru-560 074. Web: www.vitb.ac.in email: vkitprincipal@gmail.com Tel: 080-28437696/28437036 Fax: 080-28437944</p>
---	---

Ref. No. VKIT/Admin/2021-22/

Date: 16.07.2022


43rd GC Meeting Notice


By the direction of Chairman, Governing Council, 43rd Governing Council Meeting of Vivekananda Institute of Technology is convened on 20.07.2022 at 11.00 A.M. board room.


We request your good self to kindly freeze the date to attend Meeting and give your Valuable Suggestions for the upliftment of the College.


Agenda

1. Reading & Recording of Action taken report on Proceedings of 42nd GC Meeting ✓
2. EOA –VTU and AICTE (VTU-LIC will be visiting shortly).
3. Brief Report by the Principal on the academic activities since 42nd GC Meeting
4. Budget Requirement of the departments for the academic year 2022-23
5. Result Analysis of 2022 –VTU Examinations
6. Annual Increments, declaration of Probationary period of Teaching & Non-Teaching Staff and Promotions with clear Vacancy, salary fitment for seniors as per JES norms and etc.
7. Any other agenda with the permission of the Chairman
 - a) Student-Aid-Fund for 2021-22 (from last Two years not disbursed)
 - b) Working Hours at VKIT Kumbalagodu campus
 - c) Transportation facility to gradually reduce
 - d) Admission strategies for longer Run
 - e) Placement Activity via Core Training (Industry) Communication Skill/Soft Skills etc.


Sri. Shymaraju
 Chairman GC, VKIT


Dr. N Govindaraju
 Advisor/Administrator, VKIT
 Advisor & Administrative Officer
 VKIT


Dr. Padmanabha S
 Principal
 PRINCIPAL
 Vivekananda Institute Of Technology
 Gudimavu, Kumbalagodu, Kengeri (H)
 Bangalore - 560 074.


 27/07/2023
 Principal
 VIVEKANANDA INSTITUTE OF TECHNOLOGY
 Bangalore - 560 074

Janatha Education Society (R)
INTER-OFFICE CORRESPONDENCE

From: Secretary

To: The Principal
VKIT

Ref: No.JES/ 1360/22-23

Date: 31/01/2023

Sub: Proceedings of the GC meeting Vivekananda Institute of Technology held on 25.11.2022

Ref Decision of the MC meeting held on 09.03.2023

- a. MC advised the Principal, VKIT to furnish all the needed requirements for NAAC to upload the application NAAC –SAR by 2023 January.

MC directed the Principal, VKIT to apply for PG-MCA from the academic year 2023-24 as it is in high demand and do all the preliminary prerequisite studies and submit the report. (CSE & ISE HOD's to assist in this project)

MC directed the Principal, VKIT to plan for closure of Civil & Mechanical Engineering courses from the academic year 2023-24.

- b. MC took note of academic activities since 43rd GC Meeting to till date.

- c. MC took note of the results of Mathematics & Computer Programming related subjects obtained in the Even Semester with the GC chairman and members stressing for more efforts to improve results.

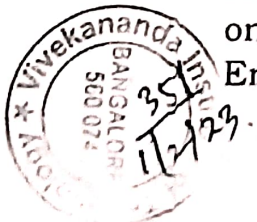
MC took note of the comparison of results of the past 2 years and the results were improving.

MC noted that in the year 2020 & 2021, the 2nd Sem Results were in the range of 48% to 53% but this year, it has increased to 57%.

MC noted that 4 teaching faculty were assigned to take Extra Classes & also bridge courses for the students who have scored poor marks /failed in Mathematics & Computer Programming related Subjects.

- d. MC noted that the probationary period of the teaching & non-teaching staff would be taken in an appropriate forum including subject experts.

- e. MC noted that attrition rate at VKIT is high over a period of 2 years on account of poaching of qualified senior staff by the nearby Engineering colleges by offering high salary.



[Handwritten Signature]

Principal

VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

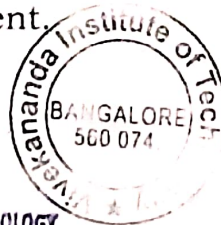
MC noted that due to COVID-19 pandemic, there is boom in IT Industry for Network branch Engineers & since last 2 years, many CSE & ISE faculty left because of high salary package offered in Industry.

- f. MC approved the following budgetary figures to various departments.

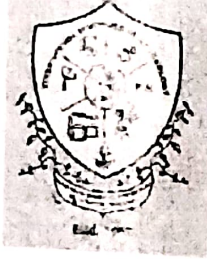
Courses	Description	Approx. Cost in Rs.
ISE	Seminar/Webinar, Technical Talk Departmental Events, Computer Systems, Printer, Projector etc.	11,05,000/-
MECH.	Conference, Seminar/Workshops, Project Exhibition, Lab Consumables etc.	3,81,500/-
Dept. of Basic Science	Invited Talk /Lecture, Chemicals, Lab Consumables, Computers, Printer etc.	3,40,000/-
CSE	Conducting of Workshop Expert Talk, Requirement Lab Consumables, Maintenance of Lab, Equipment's /Furniture etc. Renewal of Microsoft License	8,98,950/- 2,83,427/-
Civil	Requirement Lab Equipment's /Consumables, Conducting of Workshop/Seminar etc.	3,60,700/-
AI & ML	Conducting of Workshops, Computer Systems with Higher End GPU Systems, Printer etc.	22,25,000/-
ECE	Purchase of Consumables for Laboratories, Budget for various activities etc.	1,83,600
	Total Amount	57,78,177/-

- g. MC noted that none of the computers were numbered in the college except the EC Engineering department. Also noted that there are 603 computers in total, out of which, 350 systems were old and not in working condition. Remaining 253 are new versions with i-4 & i-5 processors but upgradation is needed to cope up with NEP 2020 syllabus. MC approved purchasing 60 nos. new high-end versions and directed the Principal to submit proper specifications & justifications for the existing for upgradation and also for proposed requirement.

Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074



H.G. Balagopal
H.G. Balagopal
Secretary



Janatha Education Society ®
VIVEKANANDA INSTITUTE OF TECHNOLOGY
 (Approved by AICTE, New Delhi and Affiliated to VTU, Belagavi & Recognized by Govt. of Karnataka)
 Gudimavu, Kumbalagodu Post, Kengeri Hobli, Bengaluru-560 074.
 Web: www.vitb.ac.in email: vkkitprincipal@gmail.com
 Tel: 080-28437696/28437036
 Fax: 080-28437944

Ref. No. VKIT/Admin/2022-23/

Date: 12.11.2022

44th GC Meeting Notice

By the direction of Chairman, Governing Council, 44th Governing Council Meeting of Vivekananda Institute of Technology is convened on 25.11.2022 at 10.00 A.M. board room.

We request your good self to kindly freeze the date to attend Meeting and give your Valuable Suggestions for the upliftment of the College.

Agenda

1. Reading & Recording of Action taken report on Proceedings of 43rd GC Meeting
2. Brief Report by the Principal on the academic activities since 43rd GC Meeting
3. Result Analysis of 2022 -VTU Examinations
4. Declaration of Probationary period of Teaching & Non-Teaching Staff
5. Faculty Requirement for the academic year 2022-23
6. Requirement of Computers /Equipments/Lab Consumables & Budget Approval for the year 2022-23.
7. Any other matter with the permission of chair.

[Handwritten signature]

[Handwritten signature]
 Dr. Padmanabha S
 Principal

Giri H G Balagopal
 Secretary, IES

[Handwritten signature]
 21.11.2022
 Advisor cum Administrator
 VKIT

[Handwritten signature]
 27/11/2023
 Principal
 VIVEKANANDA INSTITUTE OF TECHNOLOGY
 Bangalore - 560 074

11th G.C.

Janatha Education Society (R)

INTER-OFFICE CORRESPONDENCE

From: Secretary

To: The Principal
VKIT

Ref: No.JES/ 1360/22-23

Date: 31/01/2023

Sub: Proceedings of the GC meeting Vivekananda Institute of Technology held on 25.11.2022

Ref Decision of the MC meeting held on 09.03.2023

- a. MC advised the Principal, VKIT to furnish all the needed requirements for NAAC to upload the application NAAC -SAR by 2023 January.

MC directed the Principal, VKIT to apply for PG-MCA from the academic year 2023-24 as it is in high demand and do all the preliminary prerequisite studies and submit the report. (CSE & ISE HOD's to assist in this project)

MC directed the Principal, VKIT to plan for closure of Civil & Mechanical Engineering courses from the academic year 2023-24.

- b. MC took note of academic activities since 43rd GC Meeting to till date.

- c. MC took note of the results of Mathematics & Computer Programming related subjects obtained in the Even Semester with the GC chairman and members stressing for more efforts to improve results.

MC took note of the comparison of results of the past 2 years and the results were improving.

MC noted that in the year 2020 & 2021, the 2nd Sem Results were in the range of 48% to 53% but this year, it has increased to 57%.

MC noted that 4 teaching faculty were assigned to take Extra Classes & also bridge courses for the students who have scored poor marks /failed in Mathematics & Computer Programming related Subjects.

- d. MC noted that the probationary period of the teaching & non-teaching staff would be taken in an appropriate forum including subject experts.

- e. MC noted that attrition rate at VKIT is high over a period of 2 years on account of poaching of qualified senior staff by the nearby Engineering colleges by offering high salary.



[Signature]
Principal
27/12/23

MC noted that due to COVID-19 pandemic, there is boom in IT Industry for Network branch Engineers & since last 2 years, many CSE & ISE faculty left because of high salary package offered in Industry.

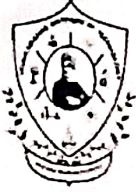
- f. MC approved the following budgetary figures to various departments.

Courses	Description	Approx. Cost in Rs.
ISE	Seminar/Webinar, Technical Talk Departmental Events, Computer Systems, Printer, Projector etc.	11,05,000/-
MECH.	Conference, Seminar/Workshops, Project Exhibition, Lab Consumables etc.	3,81,500/-
Dept. of Basic Science	Invited Talk /Lecture, Chemicals, Lab Consumables, Computers, Printer etc.	3,40,000/-
CSE	Conducting of Workshop Expert Talk, Requirement Lab Consumables, Maintenance of Lab, Equipment's /Furniture etc. Renewal of Microsoft License	8,98,950/- 2,83,427/-
Civil	Requirement Lab Equipment's /Consumables, Conducting of Workshop/Seminar etc.	3,60,700/-
AI & ML	Conducting of Workshops, Computer Systems with Higher End GPU Systems, Printer etc.	22,25,000/-
ECE	Purchase of Consumables for Laboratories, Budget for various activities etc.	1,83,600
	Total Amount	57,78,177/-

- g. MC noted that none of the computers were numbered in the college except the EC Engineering department. Also noted that there are 603 computers in total, out of which, 350 systems were old and not in working condition. Remaining 253 are new versions with i-4 & i-5 processors but upgradation is needed to cope up with NEP 2020 syllabus. MC approved purchasing 60 nos. new high-end versions and directed the Principal to submit proper specifications & justifications for the existing for upgradation and also for proposed requirement.

1/2/2023
Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

H.G. Balagopal
Secretary



VIVEKANANDA INSTITUTE OF TECHNOLOGY

An Institution of Janatha Education Society
Affiliated to Visvesvaraya Technological University, Belagavi &
Approved by AICTE, New Delhi



Ref. No. VKIT/Admin/2023-24/220

Date: 18.07.2023


45th GC Meeting Notice


By the direction of Chairman, Governing Council, 45th Governing Council Meeting of Vivekananda Institute of Technology is scheduled on 22nd July 2023 (Saturday) at 11.00 a.m at Board Room, VKIT.

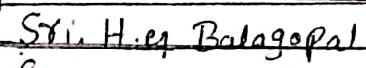
We request your goodself to kindly freeze the date to attend Meeting and give your Valuable Suggestions for the growth of the College.


Agenda

1. Reading & Recording of Action taken report on Proceedings of 44th GC Meeting and Activities conducted at College during last GC Meeting held 25.11.2022
2. Applied for MCA PG Programme at AICTE & VTU Portal for the year 2023-24
3. Result Analysis of 1st, 3rd, 5th, 7th & 8th Sem -VTU 2023 Examinations
4. Declaration of Probationary period /Sanction of Increment of Teaching & Non-Teaching Staff due from Dec' 2022 to July 2023
5. Budget Approval for the Academic year 2024-25
6. Admissions
 - i) Admission Status for the Academic year 2022-23
 - ii) Admissions strategy for the coming year 2023-24
7. Salary fitment for the Teaching Staff of (CSE/ISE/AI &ML)
8. Staff Recruitment
9. Any other matter with the permission of chair
 - i) NPTEL, Moocs, Swamyam online courses -Compulsory for all teachers and students at least one per year.
 - ii) Financial Aid for those who are attending conferences / Workshop etc.-Staffs & Students.
 - iii) Starting up Incubation center.
 - iv) HOD, CSE requested for Ministerial Staff (DEO) for all Branches
 - v) Purchase of Projector for CSE-3, ISE-2, AI &ML -1, EC-2, Civil-0, Mech-0, Seminar Hall-1
 - vi) Purchase of CC TV
 - vii) First Aid Box for all depts.
 - viii) Fire Extinguisher -Near Laboratory
 - ix) Suggestion Box -Hostel
 - x) Food Safety Certificate - College


Principal
22/7/2023
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074


Sri. K.P Muthaiah
Director, VKIT & MC Member


Sri. H.raj Balagopal
Secretary, TES


Principal
PRINCIPAL
Vivekananda Institute of Technology
Kumbalaguda, Ken
Bangalore - 560 074

Janatha Education Society (R)
INTER-OFFICE CORRESPONDENCE

From: Secretary

To: The Principal
VKIT

Ref: No. JES/ 608/ 23-24

Date: 18/08/2023

Sub: Proceedings of the GC meeting of VKIT held on 22.07.2023

Ref: Proceedings of the MC meeting held on 12.08.2023

- a. MC noted that after obtaining NOC from VTU, application will be filed with AICTE for new MCA during the year 2023-24. Also noted, that due to lack of availability of Land Conversion & Land Use certificate the proposal for new programme has been rejected by AICTE for the year 2023-24.

MC noted that Sri Rudrappa, Retd. (Tasildar) has been identified as consultant in connection with obtaining land conversion and land utilization certificate from the statutory bodies. MC decided directing Sri M.R.Manjunath, Deputy Manager, JES to coordinate with Sri Rudrappa.

- b. MC noted that few faculties have been recruited to the department of CSE / ISE, AI & ML branches, but still deficit of faculty exist in the said departments. MC authorized the Principal and HOD's to identify the faculties to their departments and after discussing with the Chairman - VKIT to arrange for demo classes. Upon satisfactory performance in the demo classes, the shortlisted list of the candidates may be forwarded to JES to call them either before the Academic Committee / Selection Committee for an interview.

- c. MC noted that 60 nos. DELL computers have been purchased to AI & ML departments, of which 40 computers are being utilized by the students. The rest of the computers (20 nos.) with the existing monitors will be utilized upon purchase of Adapters.

MC took note of suggestion of Dr.Subramanya K.N., Principal, RVCE that instead of fixing old monitors with new CPU, it is better to purchase new monitors to increase the durability of systems since the versions varies and may not support the old one. 1

MC approved purchase of 20 nos. new monitors by following due purchase formalities. 1

- d. MC took note of the activities conducted viz., "Science Exhibition", Graduation Day, FDP/SDP's attended by the faculties and Students. Patents filed, Paper Publications, Funding Proposals etc. 1



Secretary
21/8/23

[Signature]
Principal
21/8/23

VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

e. MC took note of the suggestion of Dr. Subramanya K.N., Principal, RVCE to apply for patents in the name of the College, since it would be advantageous to college & suggested to take the help of Patent expert. ^

f. MC took note of training provided to the students from 7th Sense Talent Solutions from 2nd year to final year and the students are not attending the Training Classes regularly besides not registering for the drives and attending the interviews. Also took note of the inability expressed by the department coordinators being unable to monitor the students as they are handling 3 theory and labs. ^

MC took note of the suggestion of the Principal, RVCE to constitute department wise placement coordinators and make them responsible to bring the students for Training and also advised HOD's to give less workload to the Dept. wise Placement Coordinators. Further took note of admitting the students having scored 60% and above percentage at PU level to increase placements opportunities to the students. ^

MC approved not to admit students having less than 60% at PU level to CSE Department under management quota from the next academic year 2024-25. ✓

MC took note of the suggestion of the Principal, RVCE continuing the services of **M/s. Seventh Sense Talent Solutions** for another 3 years as they are having reputation in other colleges also and to clear the old bill of Rs.41,300/- Seventh Sense Talent Solutions pending from (20.05.2021). ✓

MC directed the HOD's to conduct more programmes /events at College level and if any financial assistance needed may be brought to the notice of the Management. ✓

MC took note of suggestion of the Principal, RVCE to prepare Academic Calendar for conduct of activities and urged the HOD's, teaching faculty and students to Publish Research articles in good peer **Reviewed Journals**. Further insisted that HOD's /faculties to compulsorily publish **one paper** per year since it helps in increasing the knowledge of the faculty. MC directed the Principal to monitor the same. ✓

MC took note of suggestion of the Principal, RVCE to give **Gate Coaching** for 3rd & 4th Semester students and to entrust to concerned department Placement Coordinators to prepare the **question banks** by taking last 8 to 10 years question Paper subject wise and conduct test. Only those students clear the test should be allowed for Placement, since it is helpful for the


Principal

students to build their knowledge. The HOD's may be instructed to inform the same to their department Placement Coordinators. ✓

- e. MC noted that the pass percentage is very less and this in turn it is affecting Admissions /Placements. Further noted that results when compared to last year are improving and efforts will be put to increase. ✓
- f. MC approved declaration of probationary period of following **teaching staff** with effect from the dated mentioned against their names. Further approved referring the subject of sanctioning pay scale to the Pay Revision Committee. In the meantime approved sanctioning interim relief of Rs.5,000/- (**excluding to Sl. No. 1, 2, 9, & 13**) ✓
- i. Dr.Manjunatha, Assistant Professor & I/c HOD, Department of Mechanical Engineering – w.e.f. 22.08.2020
 - ii. Dr.Sudindra S, Assistant Professor, Department of Mechanical Engineering – w.e.f 29.11.2022.
 - iii. Smt.Pavithra S, Assistant Professor, Department of Civil Engineering – w.e.f 02.12.2022 (interim relief w.e.f. April 2023).
 - iv. Sri Faisal K, Assistant Professor, Department of E& CE – w.e.f 13.12.2022 (interim relief w.e.f. April 2023). ✓
 - v. Dr,Dinesh S, Associate Professor, Department of CS Engineering – w.e.f 01.02.2023 (interim relief w.e.f. April 2023). ✓
 - vi. Sri Srinidhi C.R. Assistant Professor, Department of IS Engineering – w.e.f 27.05.2023 (interim relief w.e.f.27.05.2023). ✓
 - vii. Smt.Prajwala R, Assistant Professor, Department of CS Engineering – w.e.f 02.06.2023 (interim relief w.e.f June 2023). ✓
 - viii. Smt.Soumya George, Assistant Professor, Department of CS Engineering – w.e.f 06.06.2023 (interim relief w.e.f June 2023). ✓
 - ix. Sri Sijin P, Assistant Professor, Department of CS Engineering, w.e.f 13.06.2023.
 - x. Smt.Sujatha S.Ari, Assistant Professor, Department of E&C Engineering, w.e.f 11.07.2023 (interim relief w.e.f July 2023). ✓
 - xi. Smt.Deepa Deganvi Veeresh, Assistant Professor, Department of E&C Engineering, w.e.f 11.07.2023 (interim relief w.e.f July 2023). ✓
 - xii. Shreelakshmi V, Assistant Professor, Department of E&C Engineering, w.e.f 11.07.2023 (interim relief w.e.f July 2023). ✓
 - xiii. Smt.Sushmitha B.C. Assistant Professor, Department of E&C Engineering, w.e.f 25.07.2023



MC approved declaration of probationary period of following **non-teaching staff** with effect from the dated mentioned against their names. Further approved referring the subject of sanctioning pay scale to the Pay Revision Committee. In the meantime approved sanctioning interim relief of Rs.4,000/-.

- i. Sri Vinukumar G, Systems Administrator, Department of CS Engineering – w.e.f 26.04.2022 (interim relief w.e.f April 2023). ✓
 - ii. Sri Puttaswamy Gowda A.B. Lab Instructor, Department of BS& H – w.e.f 27.04.2022 (interim relief from April 2023).
 - iii. Sri Manjunatha B.M. System Analyst, Department of CS Engineering – w.e.f 21.06.2023 (interim relief w.e.f April 2023) ✓
- g. MC took note of suggestion of the Principal, RVCE to follow UGC format for **Teaching Appraisal Form**. API (Academic Performance Index) while sanctioning periodical increments to the teaching staff. MC approved sanctioning periodical increment to the teaching staff whose increment falls due 01.02.2023 to 31.07.2023. Also sanctioned periodical increment to the non-teaching staff whose increment falls due between 01.12.2022 to 31.07.2023 as per the list recommended by the Governing Council. ✓
- h. MC approved the budget estimates for the financial year 2024-25 and directed the Principal & HOD's to collect the outstanding fee before August 2023. ✓
- i. MC took note of admission status for the academic year 2022-23 & 2023-24 and noted that the admissions from the previous year to circuit branches (CSE, ISE, AI & ML) are progressing. Further took note of suggestion of the Principal, RVCE to reduce the 30 Intake in Civil & Mechanical Engineering and same numbers can be taken for **Circuit branches**. i.e. CSE/ISE or AI & ML. MC directed the Principal to act accordingly from the next Academic year. ✓
- j. MC took note of suggestion of the Principal RVCE that instead of giving consolidated salary to the faculty they should be fixed with basic pay as per AICTE norms with 0% DA, with HRA-5% to 10% considering their teaching experience besides converting the industry experience into 1 year if he / she are having 2 years of Industry experience.
- k. MC took note of the suggestion of the Principal, RVCE to utilize the services of Civil & Mechanical Engineering Department faculty to identify the faculty to CSE/ISE /AI & ML Dept. as they have less workload for common subjects in other branches. ✓

Further noted recruiting any Research Scholar who are working in other colleges and are doing Ph.D at VKIT Research Centres can be recruited for the faculty position if he/she interested. ✓

1. MC noted that the HOD's are already in the practice of attending NPTEL, Moocs, Swayam online courses and took note of the suggestion of the Principal, RVCE to consider as one of the points while sanctioning the increments and not to give any financial assistance to the students.
- m. MC noted that VKIT had entered into a MOU with Jyothi Institute Atal Labs for setting up an Incubation Center. But due to delay in financial sanction from JES, the project was deviated to other institutes.
- n. MC took note of the request of the Principal & HOD's to provide for day to day work. MC took note of suggestion of the Principal to give internship for degree college, BBM or BCA course students by giving nominal stipend of Rs.5000 or final year BE students of VKIT by giving Rs.1000 to Rs.3000./-so that it will be helpful for the students and departments. MC decided considering the possibility of implementing the suggestion Principal, RVCE.
- o. MC approved purchase of projectors to CSE (3 nos.), ISE (2 nos.) AI & ML (1 no.), EC (2 nos.) and Seminar hall (1 no.) by following purchase formalities.
- p. MC approved purchase of CCTV cameras ^{by} following purchase formalities.
- q. MC approved purchase of first-aid-box to all the departments.
- r. MC directed the Principal, VKIT to delegate the work of refilling fire extinguisher and applying for Fire Safety Certificate from the competent authority.
- s. MC took note of the report (**enclosed**) on inspection of buildings at VKIT campus by President, Vice Chairman-BC, Technical Advisor, BC members and directed the Junior Engineer, VKIT to prepare an estimate where required. The said estimate may be brought to the perusal of the Chairman - VKIT and upon his consent, the same may be forwarded to JES to place the subject before the Building Committee meeting.



Sudeeshwar Singh R
JE

Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074

H.G. Balagopal
Secretary

Copy to: The Junior Engineer, VKIT (inspection report of buildings)
To prepare an estimate wherever necessary and to furnish
the same with the consent of Chairman - VKIT