



Grievance Redressal Committee

Date: 12/11/2023

Meeting Notice

The members of the Grievance Redressal Cell are informed that a meeting is scheduled on 13/11/2023 at 2:30 p.m. in the Principal's Office.

The following members are requested to attend the meeting.

Sl. No	Name	Designation
1	Dr. K M Ravikumar Principal	Chairman
2	Dr. D V Chandrashekar, Vice-Principal	Vice-Chairman
3	Dr. Vidya A, Prof & Head, Dept. of CSE	Member (Female)
4	Prof. Ghouse Pasha Asst. Prof. Dept.of CSE	Member(OBC)
5	Prof. Anitha Asst. Prof. AIML	Member
6	Abhilasha Final year CSE	Student member

Agenda:

1. To read and confirm the minutes of the previous meeting.
2. To review grievances if any.
4. Miscellaneous by permission of Chairman


IQAC Co - Ordinator
Vivekananda Institute of Technology
Gudimavu, Kumbalagodu Post, Kengeri (H),
Bangalore South, Bangalore - 560 074.


Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
Bangalore - 560 074



Grievance Redressal Cell

Date: 13/11/2023

Minutes of Grievance Redressal Committee Meeting held on 13/11/2023

Agenda Topics	Duration / People Responsible / Deadline
Meeting attended by: Principal, Members of the Committee	
Absent from meeting: ---	
Date: 13/11/2023	
Time: 2:30 pm to 3:00 PM (meeting began at 02:30 pm)	
Location: <u>Principal's office</u>	
Topic #1: Welcome and Introduction Principal has welcomed all the members of the committee present.	
Topic #2: To read and confirm the minutes of the previous meeting. The principal has read the minutes of the institution's previous Grievance Redressal Cell meeting, held on 12/04/2023.	Duration 10 Minutes
Topic #3: To review grievances if any. The Chairman has mentioned the importance of the cell and also to maintain the campus grievances free. As such there were no grievances lodged officially, the chairman has thanked all the members and meeting was adjourned.	Duration 20 Minutes

Sl. No.	Name of the student/ staff	Department	Grievances	Action taken	remarks
1	Nil	-	-	-	---


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