



Janatha Education Society®

VIVEKANANDA INSTITUTE OF TECHNOLOGY

(AFFILIATED TO VTU BELAGAVI, APPROVED BY AICTE NEW DELHI AND RECOGNISED BY GOVT. OF KARNATAKA)

GUDIMAVU, KUMBALAGODU POST, KENGERI HOBLI, BENGALURU - 74



SC/ST COMMITTEE

Date: 09/08/2018

CIRCULAR

All the committee members are requested to attend a meeting to discuss the purpose, objective and functionality of SC/ST Committee formed on circular reference Ref. No. VKIT/EST/2018-19/375(1).


Chairman


PRINCIPAL



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SC/ST COMMITTEE

Introduction

The Vivekananda Institute of Technology has established SC/ST Committee on 26-06-2018. The SC/ST Committee is functioning exclusively for the welfare of the teaching staff, non-teaching staff and students of Vivekananda Institute of Technology.

SC & ST Committee Students from SC/ST are allotted seats as per state government policies. Tuition fees reimbursement, fees exemptions, and endowment benefits are also extended to these students in our institution as per the state government rules.

These students are provided with some extra facilities provided by the college management also.

The institution continuously bestow their efforts to create awareness on the importance of higher studies i.e. education as a means of empowerment to bring change in the society.

The faculty members also explain the various benefits they are getting from the government according to the reservation policies, financial and academic facilities gained through the institution and state government.

Objectives:

- To guide the SC/ST Students of the Institute to optimally utilise the benefits of the schemes offered by the State Government, Government of India and UGC.
- To assist the staff of the SC/ST Committee and the standing committee is carrying out their entire functions of the Committee.
- To collect the data regarding the implementation of the policy in respect of admission.
- To take such follow up measures for achieving the objections and targets laid down for the purpose of Government of India and UGC.
- Implement the reservation policy for SCs/STs in the Institution.

Functions:

According to the UGC Guidelines of 1998, following are the functions of the Cell to:

- Circulate GOI and Commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the Universities and Colleges for different courses, in suitable forms prescribed, by a stipulated date, and to take follow up action, where required;
- Circulate GOI orders and Commission's decisions and to collect information in respect of appointment, training of these communities in teaching and nonteaching posts in the Universities and Colleges, in suitable forms by a stipulated date and take follow up action where required;
- Collect reports and information regarding the GOI orders on the various aspects of education, training and employment of Scheduled Castes and Scheduled Tribes candidates, for evolving new policies or modifying existing policy by the Commission;
- Analyse information on admissions, education, training and employment of SCs and STs, and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required;
- Deal with representations received from Scheduled Castes and Tribes candidates regarding their admission, recruitment, promotion and other similar matters in Universities/Colleges;
- Monitor the working of the remedial coaching scheme, if approved in the affiliated colleges and university;
- Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems;
- Maintain a register for employment of SCs/STs in the University and Colleges for the candidates belonging to SC/ST community for various posts in the university/ colleges; and ix. Any other work assigned from time to time to promote higher education among these two communities suffering economic, social and educational deprivations.

Frequency of Meeting

According to the regulations framed by VKIT, the Committee meets two times in a year in the month of January and August.

The members of the Committee for the Academic year 2018-2019 is as follows

SL. NO.	NAME OF THE MEMBERS	DESIGNATION	CONTACT NUMBER
1	Mr. Lakshmikantha G C Asst. Professor., CSE Dept.	Chairman	9886486699
2	Mr. Siddaraju N Asst. Professor, Civil Dept.	Member	9902652361
3	Ms. Arpitha T Asst. Professor., CSE Dept.	Member	8073382677
4	Mrs. Shruthi B S Asst. Professor., EC Dept.	Member	9739927164
5	Mr. Naveen System Admin, CSE Dept.	Member	9343208108
6	Mr. Suresh Kadenayakanahalli Programmer, CSE Dept.	Member	8050209126

Refer:

UGC guidelines for establishing SC/ST Committee

<http://www.aicte-india.org/adscell.php>


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SC/SC COMMITTEE

Minutes of CSE Faculty Meeting held on 10/01/2018

Meeting attended by:	Mr. Lakshmikantha G C, Mr. Siddaraju, Ms. Arpitha T, Mrs. Shruthi B S, Mr. Naveen, Mr. Suresh Kadenayakanahalli
Absent from meeting:	NIL
Date:	Friday, August 10th, 2018.
Time:	11:00 am to 11:30am (meeting began at 11.02 am)
Location:	CSE Department
Agenda Topics	Duration/People Responsible/ Deadline
Topic #1: Welcome and Introductions <ul style="list-style-type: none">Mr. Lakshmikantha G C, Assistant Professor, Dept. of CSE and Chairman of SC/ST Committee welcomed all the committee members and informed the agenda of the meeting.	Duration: 10 minutes

Topic #2: Regarding the committee intension and objectives

Duration: 10 minutes

- Chairman discussed the main purpose of the Committee and facilities given by UGC and AICTE.
- Many of the members gave suggestion on objectives.
- The entire committee members agreed for the above said.

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Meeting Adjourned 11:32 pm.


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SC/ST COMMITTEE

ORGANIZING COMMITTEE

Chief Patron:

Dr. G K Narayana Reddy
President, JES, Bengaluru

Patron:

Sri S T Narayana Gowda.
Vice-President, JES, Bengaluru

Sri. H G Balagopal
Secretary, JES, Bengaluru

Sri. I Narayana Reddy
Joint Secretary, JES, Bengaluru

Sri. N Nagaraj
Treasurer, JES, Bengaluru

Sri B P Muniraju
Internal Auditor and VKIT
Campus Incharge, JES, Bengaluru

Rector:

Dr. M. S. Bhagyashekar
Principal, VKIT, Bengaluru

Chief Coordinator:

Mr. Lakshmikantha G C
Asst. Professor, CSE

Staff Coordinators:

Mr. Siddaraju N, Asst. Prof,CE
Ms. Arpitha T, Asst. Prof., CS
Mrs. Shruthi B S, Asst. Prof., EC
Mr. Naveen, System Adm, CS
Mr. Suresh K, Programmer, CS

Ref. No: VKIT/^{EST}ESE/SC-ST-Com/2018-19 / 47(A) Date: 03/07/2018






Circular

This is to inform the entire committee member to be present on the meeting dated **06th July 2018** to finalize the vision and mission of the committee.


Chairman


Principal

Copy to:

1. Mr. Siddaraju N, Asst. Prof,CE 
2. Ms. Arpitha T, Asst. Prof., CS 
3. Mrs. Shruthi B S, Asst. Prof., EC 
4. Mr. Naveen, System Adm, CS 
5. Mr. Suresh K, Programmer, CS 



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Rector:

Dr. M. S. Bhagyashekar
Principal, VKIT, Bengaluru

Chair Person:

Dr. D V Chandrashekar
Vice Principal, VKIT

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Mr. Suresh K, Programmer, CS

Ref. No: VKIT/~~EST/SC-ST~~Com/2018-19

Date: 07/07/2018

MINUTES OF MEETING

The committee members met and finalized the following vision and mission of the committee.

VISION

To build ecologically sustainable society that promotes and protects the dignity, equality, social justice and human rights.






MISSION

In pursuance of its vision, we organizes teaching programmes to facilitate the development of competent and committed professionals for practice, research and teaching; undertakes research; develops and disseminates knowledge; and reaches out to the larger community through extension, at the local, regional, national and international levels.

ROLES AND RESPONSIBILITIES.

1. A committee creating more opportunities for the benefit of the students.
2. Advise students regarding the facilities available from college and government.
3. Advise students in their career development/professional guidance.
4. Maintain a detail progressive record of the student.
5. Maintain a brief but clear record of all discussions with students.

Members Present:

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Ms. Arpitha T, Asst. Prof., CS 
Mrs. Shruthi B S, Asst. Prof., EC 
Mr. Naveen, System Adm, CS 
Mr. Suresh K, Programmer, CS 


Mr. Lakshminantha G C
Chairman


Dr. M S Bhagyashekar
Principal



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Ref. No: VKIT/CSE/SC-ST-Com/2018-19 / 375(1) Date: 09/08/2018

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Chair Person


Principal