



Janatha Education Society(Regd.)  
**VIVEKANANDA INSTITUTE OF TECHNOLOGY**  
(Approved by AICTE, New Delhi and Affiliated to V.T.U., Belgaum)  
Gudlavu, Kumbalagodu Post, Kengeri Hobli, Bangalore - 560 074



Ref No.: VKIT/OBC/2018/

## Other Backward Class Cell (OBC) Circular

**Date: 1/08/2018**

Dear OBC members, it has been decided to conduct meeting on 2<sup>nd</sup> August 2018, 2.00 PM at Board Room to discuss about the Welfare of OBC Cell. All the OBC members are hereby informed to attend the meeting without fail.

Agenda:

1. To discuss about VISION and MISSION of OBC Cell.
2. To discuss about the FUNCTIONS OF OBC Cell.
3. To discuss about the OBC student Welfare facilities given by Karnataka State Rural Development and Panchayat Raj.

Smt.P.Vanajakshi Assoc.Prof,Dept.of.CSE,Chairman,OBC Cell

Sri. B.P.Muniraju-Member, Internal auditor, JES and In charge VKIT

Smt.H.P.Leelavathi- Assoc.Prof, Member, Dept.of.ECE.

Sri.Narahari- Asst.Prof, Member, Dept.of.ME.

Sri.Lakshmikantha D.B- Asst.Prof,Member,Dept.of.BSH

Sri,Govardhan G.R- Lab Instructor,Member,Dept.of ISE

Kindly cooperate for the smooth functioning of the OBC Cell.

  
P. Vanajakshi, Chairman, OBC Cell



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## Other Backward Class Cell (OBC) Minutes of Meeting

The meeting of OBC is scheduled on

- Date: 2<sup>nd</sup> August 2018
- Time: 2.00 p.m
- Venue: Board Room
- Following members attended the meeting:

Smt.P.Vanajakshi Assoc.Prof,Dept.of.CSE,Chairman,OBC Cell

Sri. B.P.Muniraju-Member, Internal auditor, JES and In charge VKIT

Smt.H.P.Leelavathi- Assoc.Prof, Member, Dept.of.ECE.

Sri.Narahari- Asst.Prof, Member, Dept.of.ME.

Sri.Lakshmikantha D.B- Asst.Prof,Member,Dept.of.BSH

Sri,Govardhan G.R- Lab Instructor,Member,Dept.of ISE



Ref No.: VKIT/IQAC/2018/

Date: 3/08/2018

## Other Backward Class Cell (OBC)

### Minutes of Meeting

The meeting started with a welcome note by Dr. M.S.Bhagyashekar, Principal, VKIT, explained the basic purposes, activities and functions of OBC. The roles and responsibilities of the members were assigned and discussed about the objectives of OBC Cell.

#### **Main Objectives:**

- To collect reports and information regarding the Government of India and the UGC orders on various aspects of education, training and employment of OBC.
- To circulate Government of India orders and UGC's decisions and to collect information in respect of appointing, training these communities in teaching and non-teaching posts in the University. To help them apply for post within the University a stipulated date and take follow up action where required.
- To collect statistics on OBC students and employees.
- To monitor the working of the remedial coaching scheme in the University for OBC students including minority students.
- To function as a Grievances Redressal cell for the Grievances of OBC students including minority students and employees.

## FUNCTIONS OBC CELL

1. To circulate State Government and University Grants Commission's decision and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the OBC Colleges for different courses, in forms prescribed by a stipulated date and to take follow up action, where required.
2. To collect reports and information regarding the State Government and University Grants Commissions orders on the various aspects of education, training and employment of OBC candidates, for evolving new policies or modifying existing policy by the State Government and University Grants Commission.

The meeting ended with formal vote of thanks.



P. Vanajakshi, Chairman, OBC Cell