



Janatha Education Society ®

VIVEKANANDA INSTITUTE OF TECHNOLOGY

(Affiliated to VTU Belgaum and Approved by AICTE New Delhi & Recognised by Govt. of Karnataka)
Gudimavu, Kumbalagodu, Bengaluru – 560 074

Ph: 080-28437696/28437036, Fax : 080-28437944 email: vkitprincipal@gmail.com website: www.vitb.ac.in

Internal Quality Assurance Cell (IQAC)

Chairperson:

Dr. M. S. Bhagyashekar
Principal, VKIT, Bengaluru

Convener:

Dr. D.V.Chandrashekar
Vice Principal, Head,
Department of BHS

Members:

Sri B P Muniraju
Internal Auditor and
VKIT Campus Incharge, JES,
Bengaluru

Dr. Jyothilakshmi P
Assoc. Prof, Dept of ECE

Dr. N P Netravathi
Assoc. Prof, Dept of ISE

Smt. Vanajakshi.P
Assoc. Prof, Dept of CSE

Mr. B Srinivasa Murthy
Assoc. Prof, Dept of ME

Mr. ShivaPrakash MV
Assoc. Prof, Dept of Civil

Dr. H G Bheemanna
Prof. of Chemistry

Student Member:

Ms. Neetha Bhat
Student, Dept of Civil

Ms. Nividitha Veer
Student, Dept of ECE

Parent Member:

Mr. D Chadraswamy
F/o Mr. Karthik.C
1VK16ME015(2nd yr, ME)
Devarahalli village, Mankunda
post, Channapatna,
Phone no. 9741915380

ReRef.No.: VKIT/IQAC/2018-19/12

Date: 31/10/2018

Circular

Dear IQAC members, it has been decided to conduct IQAC meeting on 2nd Nov 2018, at 10.30 am, in Board Room to discuss about the review progress of Criteria 1 to 7. All the HOD's and IQAC members are hereby informed to attend the meeting without fail.

Agenda:

To discuss about the work done in Criteria 1 to 7 and progress Report along with SSR template on EXCEL format as per NAAC requirement (both hard/soft copy) and certificates/documents to be uploaded (hard copy)


Dr. M S Bhagyashekar.

(Chairman)


Dr. D V Chandrashekar

(Convener)



Janatha Education Society(Regd.)
VIVEKANANDA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to V.T.U., Belgaum)
Gudimavu, Kumbalagodu Post, Kengeri Hobli, Bangalore - 560 074



INTERNAL QUALITY ASSURANCE CELL (IQAC)

NO: VKIT/IQAC/2018-19/13

Minutes of Meeting

The meeting of IQAC is scheduled on

- Date: 2nd Nov 2018
- Time: 10.30 a.m
- Venue: Board Room
- Following members attended the meeting:

Dr.M S Bhagyashekhar,Chairman,Principal.

Dr. D V Chandrashekar, Vice Principal

Sri. B.P.Muniraju-Member, Internal auditor, JES and In charge VKIT

Dr. Jyothilakshmi P Associate Professor(Dept.of E&C)

Smt.Vanajakshi P Associate Professor (Dept.of.CSE)

Dr.N P Nethravathi Associate Professor(Dept.of.ISE)

Mr.Srinivas Murthy Associate Professor (Dept.of.Mech)

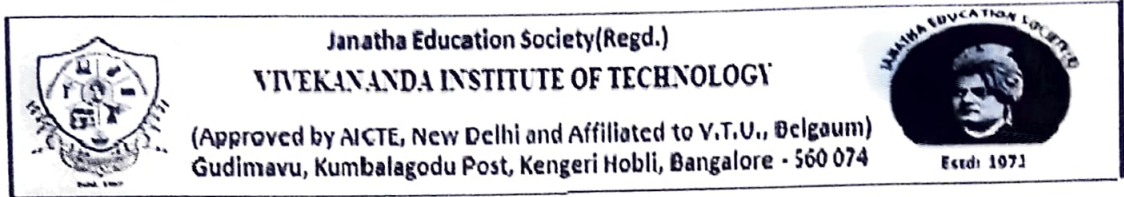
Mr.Shiva Prakash Associate Professor(Dept.of.CIVIL)

Dr.Bheemanna HG Professor (Dept.of.BSH)

Mr.Karthik C-1VK16ME015

Ms.Neetha S Bhat-1VK17CV014

Ms.Niveditha Veer-1VK14EC034




INTERNAL QUALITY ASSURANCE CELL (IQAC)


Minutes of VI Meeting

The meeting started with a welcome note by Chairman Dr. M S Bhagyashekhar followed by his power point presentation on criteria 1 to 7 and also the functions of IQAC.

1. IQAC committee along with HOD's SSR report is verified criteria wise and informed to update SSR report.
2. Template in Excel format, Certificates/documents are verified by the NAAC IQAC committee.

The meeting ended with formal vote of thanks proposed by IQAC convener Dr. D V Chandrasekhar.


Dr.M S Bhagyashekhar.
(Chairman)


Dr. D V Chandrashekhar
(Convener)



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Parent Member:

Mr.D Chadraswamy
F/o Mr. Karthik.C
1VK16ME015(2nd yr,ME)
Devarahalli village, Mankunda
post, Channapatna, Phone
no.9741915380

ReRef.No.: VKIT/IQAC/2018-19/15

Date: 29/11/2018

Circular

Dear IQAC members, it has been decided to conduct IQAC meeting on 30th Nov 2018, 10.30 am, at Board Room to discuss about the review progress of Criteria 1 to 7. All the HOD's and IQAC members are hereby informed to attend the meeting without fail.

Agenda:

All the HOD's /Coordinators of NAAC criterions are hereby informed to start uploading the process of SSR according to the enclosed scheduled at the chamber of the Principal w.e.f.4.12.2018 without fail with a copies of uploaded documents to the Principal.


Dr.M S Bhagyashekar.

(Chairman)


Dr. D V Chandrashekar

(Convener)



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref NO: VKIT/IQAC/2018-19/16

Minutes of Meeting

The meeting of IQAC is scheduled on

- Date: 30th Nov 2018
- Time: 10.30 a.m
- Venue: Board Room
- Following members attended the meeting:

Dr.M S Bhagyashekhar, Chairman, Principal.

Dr. D V Chandrashekar, Vice Principal

Sri. B.P.Muniraju-Member, Internal auditor, JES and In charge VKIT

Dr. Jyothilakshmi P Associate Professor(Dept.of E&C)

Smt.Vanajakshi P Associate Professor (Dept.of.CSE)

Dr.N P Nethravathi Professor(Dept.of.ISE)

Mr.Srinivas Murthy Associate Professor (Dept.of.Mech)

Mr.Shiva Prakash Associate Professor(Dept.of.CIVIL)

Dr.Bheemanna HG Professor (Dept.of.BSH)

Mr.Karthik C-1VK16ME015

Ms.Neetha S Bhat-1VK17CV014

Ms.Niveditha Veer-1VK14EC034



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

Points

The meeting started with a welcome note by Chairman and IQAC Convener. The following [~] were discussed.

1. Criteria Chief Coordinators are Discussed with Chairman and IQAC Convener regarding the uploading of the documents criteria wise as per scheduled time table.
2. IQAC committee along with HOD's SSR report is verified criteria wise.
3. Template in Excel format, Certificates/documents are verified by the NAAC IQAC committee.

The meeting ended with formal vote of thanks proposed by Dr. D V Chandrasekhar.


Dr. M S Bhagyashankar.

(Chairman)


Dr. D V Chandrasekhar

(Convener)

Ref No.: VKIT/IQAC/2018-19/24

Date: 02/01/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Circular

All IQAC members are requested to attend the quarterly meeting to be held on 4th Jan 2019.

Venue: Boardroom

Time: 10:00 AM

Agenda:

1. Reading and recoding of minutes of the meeting held on 30/11/2018
2. Submitting data for NIRF
3. Promoting Admission for Academic Year 2019-20
4. Attending/organize FDP etc.


Coordinator, IQAC


Principal and Chairperson IQAC







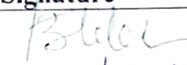
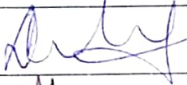

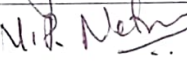
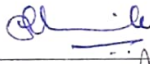

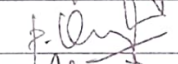
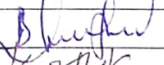
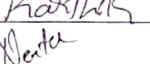
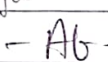
Ref No.: VKIT/IQAC/2018-19/25

Date: 04/01/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)


Minute of Meeting held on 4th Jan, 2019

Members Present:

Sl.No	Title	Faculty members/Head	Signature
1	Dr. M S Bhagyashekar	Principal & Chairperson of IQAC	
2	Dr.D V Chandrashekhar	Vice Principal & IQAC Coordinator	
3	Sri K P Muthaiah	M C Member, JES	- Ab -
4	Dr. Jyothi Lakshmi. P	Associate Professor, Dept. of ECE	
5	Dr. N P Nethravathi	Associate Professor & HOD Dept. of ISE	
6	Dr. Shaila K	Professor & HOD Dept. of ECE	
7	Dr. Vidya A	Professor & HOD Dept. of CSE	
8	Smt. Vanajaskhi P	Associate Professor, Dept. of CSE	
9	Mr. B Srinivasa Murthy	Associate Professor, Dept. of ME	- Ab -
10	Mr. Shivaprakash M V	Associate Professor, Dept. of CIVIL	- Ab -
11	Dr.H G Bheemanna	Professor of Chemistry	
12	Mr. Karthik C	Student Member , 1VK16ME015	
13	Ms.Neetha S Bhat	Student Member , 1VK17CV014	
14	Ms.Niveditha Veer	Student Member , 1VK14EC034	- Ab -

Agenda:

1. Reading and recoding of minutes of the meeting held on 30/11/2018
2. Submitting data for NIRF
3. Promoting Admission for Academic Year 2019-20
4. Attending/organize FDP etc.


PRINCIPAL
 Vivekananda Institute of Technology
 Gudimavu Kumbalagodu,
 BENGALURU 560 074

Minutes

Chairperson greeted the members of IQAC for the meeting held on 04/01/2019 and initiated discussion of the following agenda points.

Agenda 1: The minutes of the previous meeting was approved by the committee members.

Agenda :2 Chairperson instructed all the committee members to submit all the data for National Institutional Ranking Framework (NIRF).

Agenda 3: Chairperson suggested committee members to promote our college through social media, since social media is most effective tool to attract students and parents equally to our institution.

Committee members were suggested to put hoarding on highways road side, posters, and banners to promote our institution. Chairperson informed the IQAC coordinator to form group of staffs to visit CET Examination centers for college promotional activities and also suggested to attend Educational Expo via TV9 at Bengaluru, Mangalore, Hubli.

Agenda 4: Chairperson suggested all HODS's to instruct faculties to upgrade their method of teaching to improve academic performance. Chairperson informed to all committee members, motivate your colleagues to participate/organize in webinar, seminars, National conference, and Faculty Development Programme to upgrade their knowledge.

The meeting ended with formal vote of thanks proposed by IQAC Chairperson Dr.M.S.Bhagyashekar.


Coordinator, IQAC


Principal and Chairperson IQAC

Principal
Principal and Chairperson IQAC



Ref No.: VKIT/IQAC/2018-19/26

Date: 01/04/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

All IQAC members are requested to attend the quarterly meeting to be held on 3rd April 2019.

Venue: Boardroom

Time: 10:00 AM


Agenda:

1. Reading and recording of minutes of the meeting held on 4/1/2019
2. Placement Activates
3. Recruitment of Staff for Next academic year
4. Planning for NSS Activity
5. Enrolment of NPTEL/MOOCs Courses
6. Results Analysis and Conduction of Remedial Classes
7. Discussion on Budget for the academic year 2019-20
8. Research project proposal


Coordinator, IQAC


Principal and Chairperson IQAC

Principal
VIVEKANANDA INSTITUTE OF TECHNOLOGY
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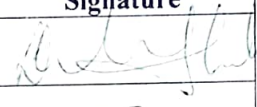
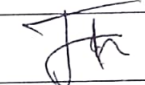
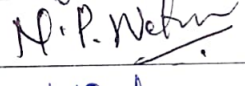
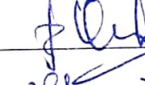
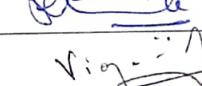
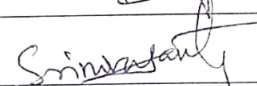
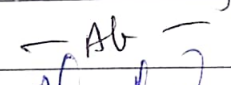
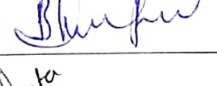
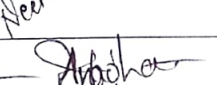

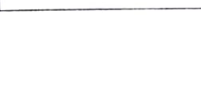

Ref No.: VKIT/IQAC/2018-19/27

Date:3/4/2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minute of Meeting held on 3rd April, 2019

Members Present:

Sl.No	Name of the faculty	Designation	Signature
1	Dr.D V Chandrashekhar	Principal & IQAC Coordinator	
2	Sri K P Muthaiah	M C Member, JES	
3	Dr. Jyothi Lakshmi. P	Associate Professor, Dept. of ECE	
4	Dr. N P Nethravathi	Associate Professor, Dept. of ISE	
5	Smt. Vanajaskhi P	Associate Professor, Dept. of CSE	
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8	Mr. B Srinivasa Murthy	Associate Professor, Dept. of ME	
9	Mr. Shivaprakash M V	Associate Professor, Dept. of CIVIL	
10	Dr.H G Bheemanna	Professor of Chemistry	
11	Ms. Neetha Bhat	Student Member, Dept. of CIVIL	
12	MS. Anagha M S	Student Member, Dept. of ECE	
13	Mr. Karthik C	Student Member, Dept. of ME	


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Agenda:

1. Reading and recording of minutes of the meeting held on 4/1/2019
2. Placement Activates
3. Recruitment of Staff for Next academic year
4. Planning for NSS Activity
5. Enrolment of NPTEL/MOOCs Courses
6. Results Analysis and Conduction of Remedial Classes
7. Discussion on Budget for the academic year 2019-20
8. Research project proposal

Minutes

Agenda 1: The minutes of the previous meeting was approved by the committee members.

Agenda 2: Chairperson discussed with placement coordinators to conduct placement activities in vacation period and make suitable timetable for the activities.

Chairperson instructed all HOD's to inform students to take part in various certification courses during vacation, and placement coordinator inform students to express their area of interest to explore from industry experts, so that more sessions can be scheduled as webinars on zoom session & they suggested students to keep resume updated.

Agenda 3: Chairperson discussed with HOD's about recruitment of staffs to fulfil the students – teachers' ratio. Chairperson notified all HOD's to report vacancy details of the respective departments to same.

Agenda 4: Chairperson discussed with NSS coordinators about NSS activities and suggested them to take their students to outskirts villages/Panchayats and to cultivate self-service nature in students and serve for the village and to create awareness about environment, education.

Agenda 5: Chairperson discussed with committee members about NPTEL/MOOCs courses & to encourage the staffs and students to get enroll for the above-mentioned courses.

Agenda 6: Chairperson congratulate the students who have achieved good academic grade and instructed the HODs to arrange remedial classes for the average and below average students.

Agenda 7: Chairperson discussed about the budget for the academic year 2019-20, for lab components, chemicals, and systems. IQAC coordinator informed cultural and sports coordinator prepare budget for culture programs and sports activities for next academic year.

Agenda 8: The meeting discussed outlining the process and requirements for the registration of research projects, emphasizing criteria, guidelines, and necessary documentation for research project approval.

The meeting ended with formal vote of thanks proposed by IQAC coordinator Dr. DV Chandrashekhar.

Coordinator, IQAC

Principal and Chairperson IQAC

Principal

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Principal

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